

TECHNICAL REPORT
Board of Directors Meeting, March 2021

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The following correspondence, calls and meetings include consultation with applicants to expedite permit processing, technical assistance and consultation to uphold Chapter 102 and 105 compliance in accordance with MCCD delegation:

Chap. 102/NPDES	February	
	MCCD:	PennDOT:
Telephone Calls:	57	1
Meetings:	59	1
Staff Meetings:	83	1
Gen Corr:	196	6
Applications Received:	9	0
Processed Incomp. GP Applications:	1	0
Processed Comp. GP Applications:	0	0
Processed Incomp. Ind. Permit Apps:	3	0
Processed Comp. Ind. Permit Apps:	3	0
Processed Incomp. ESCGP Apps:	0	0
Processed Comp. ESCGP Apps:	0	0
Applications Withdrawn:	0	0
Drafted DEP Withdrawl letters:	0	0
Authorized General Permits:	1	0
Issued Individual Permits:	1	0
Processed Minor Modifications:	2	0
Prepared Minor Mods for DEP:	0	0
Completed Records of Decision:	2	0
Completed RODs for Minor Modification:	2	0
Processed Co-Permittee Applications:	11	0
Processed Transferee Applications:	0	0
Reviewed Notices of Termination:	0	0
Acknowledged Notices of Termination:	0	0
Reviewed Co-Permittee Release of Liability:	6	0
Acknowledged Co-Permittee Release of Liability:	0	0

	<u>Plan Reviews:</u>	<u># of sites:</u>
Post Construction Stormwater Management:	11	10
Erosion Sediment Control:	12	11

<u>Above meetings included:</u>	<u>MCCD:</u>	<u>PennDOT:</u>
Pre- Application Meetings:	13	0
Buffer/Act 167 Meetings:	2	0
Plan review meetings:	11	1
Meetings with DEP:	2	0
Elevated Review meetings:	0	0
Pre-Construction meetings:	9	0
Technical Assistance Calls:	5	0
Tech/compliance assistance meetings:	2	0

<u>Above staff meetings included:</u>		
Meetings to discuss PCSM issues with P.E.:	36	0
P.E. technical assistance meetings to the tech staff:	12	1

Chapter 105 Activities:

Telephone Calls:	14	0
Meetings:	4	0
Staff Meetings:	7	0
Gen Corr:	22	0
Received GP Applications:	1	0
Reviewed GP Applications:	1	0

Acknowledged GPs:

GP-1:	0	0
GP-2:	0	0
GP-3:	0	0
GP-4:	0	0
GP-5:	0	0
GP-6:	0	0
GP-7:	0	0
GP-8:	0	0
GP-9:	0	0
GP-10:	0	0

Withdrawn GP applications:	0	0
Transferred GP applications:	0	0

The above included:

Technical Assistance Calls:	3	0
Meetings:	2	0
#105 Site Visits	1	0

Dirt and Gravel/Low Volume Roads:

Meetings:	0
Phone calls:	3
General Correspondence:	28
Site Inspections:	0
Quarry visits:	0
Staff Meetings:	3

Agriculture:

Meetings:	1
Telephone Calls:	4
General Correspondence:	9
Site Visits:	0
Manure Management	0
General Agriculture Tasks	0

I. CHAPTER 102 AND 105 PA DEP DELEGATION AGREEMENTS

ON-SITE INSPECTIONS/COMPLAINT HANDLING

1. One on-site inspection, Complaint, Arcadia North Lot 2/ Blue Rock and Dorbrinski Brothers (Coolbaugh) - Sediment tracking occurring due to a lack of E&S BMP installation. Material being exported to potential sites without E&S Plans. Site is currently in violation. IR 20 sent with Notice of Violation.
2. One on-site inspection, Complaint, Northgate Estates/ Impact Development (Stroud) - Construction begun on three lots with 8 lots proposed for buildout. NPDES permit not obtained for common plan of development. Site is currently in violation. IR 1 sent with Notice of Violation.
3. One on-site inspection, Complaint, 152 Farrier Lane (Eldred) - water from private well was high in nitrates, multiple farm animals reported to be on site. Site inspection revealed no 102 or 105 violations. Owner contacted regarding manure management plan.

The above OSI included Inspections on Sites under Pa Code Title 25 Chapter 102 and/or 105 regulations;

- 3 Sites were Complaints;
- 2 Notice of Violation or Compliance Notice sent or pending;

II. WATERSHED SPECIALIST REPORT

- Attended 3 Act 167 prep meetings
- Attended County Hazard Mitigation Meeting and discussed upcoming Act 167 WPAC Kickoff meeting
- Finalized Act 167 WPAC Kickoff meeting presentation and presented at Kickoff meeting.
- Provided follow up correspondence with Act 167 WPAC Kickoff meeting with potential subcommittee members to schedule a date/time for meeting.
- Attended 3 coordination meetings with Penn State Extension MWS program coordinator. Reached out to speakers regarding presentations and developed master spreadsheet for program agenda.
- Attended 1 Water Quality Site Selection meeting with Planning Commission Staff.
- Coordinated meeting of the Monroe County Watershed Alliance and sent out "Goals and Priorities" Survey.
- Attended 2 meetings with MCCD intern on GIS project.
- Finalized 3 maps for WCLV mapping project and sent them to graphic artist.
- Coordinated presentation for Envirothon topics with Pocono Mountain East High School.
- Attended Tobyhanna Creek/ Tunkhannock Creek Watershed Association meeting.
- Attended 3 meetings with BWA Growing Greener project team. Provided summary of rainfall data and drought condition data for discussion related to headwaters of Forest Hills Run.

III. AGRICULTURE

Spotted Lanternfly Program

- Attended Monroe County Spotted Lanternfly task force conference call

General Agriculture Tasks

- Prepared ACT board report
- Call with MC farmer about agriculture program ideas
- 3 MCCD staff members met to review agriculture program goals and deliverables
- Researched invasive weeds present in Monroe County
- Signed off on 1 farmer's conservation plans for REAP funding

- Attended week long Pennsylvania Association of Sustainable Agriculture (PASA) conference
- Attended PACD Native Plant and Pollinator training
- Created brochure for MCCD agriculture offerings
- Assisted EE staff at Maple Sugar Bush
- Coordinated with Pocono Mountain School District staff to schedule soil and land use Envirothon training session
- Create Farm to School website prototype
- Created Monroe County Conservation District Facebook page
- Researched Bee City and Bee Campus program requirements and feasibility
- 2 MCCD staff members met to discuss Farm to School lesson plans
- 2 timber harvest technical assistance calls with landowners

IV. DIRT AND GRAVEL/LOW VOLUME ROADS

- Attended 2 CDGRS webinars on stream crossings and bank protection.
- Assisted 1 applicant prepare a D&G Grant Application.
- Provided Year End Summary for PACD.

V. MISCELLANEOUS

- Attended Water Quality Study meeting with MCCD and MCPC staff
- Organized and began preparing materials/ equipment for upcoming 2021 Water Quality Study
- Reviewed/ edited the MCCD/PCCD Contractor Workshop presentation
- Met with Pike county regarding NPDES workshop
- Attended DEP/ NRCS joint training on Permitting Agricultural Activities (GP-6 and GP-9).
- Assisted staff training with assistance in review of an E&S Plan.
- Several staff attended PACD Staff Conference.
- Read part of the Lorax for EE Kindergarten Video.
- Provided additional admin training on project tracking
- Prepared administrative conf. documents on two sites
- Responded to 3 Right to Know requests
- Worked with Admin staff to format all DEP standard letters
- Attended DEP Ponds/Lakes Seminar
- Met with DEP Central Office on e-permitting
- Met with the Building Committee on the handicap ramp project.
- Prepared Act 167 renewal agenda for the Technical committee
- Several staff attended Hazard Mitigation meeting
- Several staff prepped and hosted Act 167 WPAC Kickoff meeting
- Met with MCPC and new MCCD intern on GIS/PCSM mapping project.

Project Review Tally for Board Report**Start Date**

2/1/2021

End Date

2/28/2021

ES Reviews*:

Total Number of ES Reviews this period

12

Total Number of Sites

11

*Includes all projects (ES, Timber Harvest, NPDES , and ES plans for 105 permits, and NPDES minor modifications)

PCSM Reviews (NPDES Sites):

Total Number of PCSM Reviews this period

11

Total Number of Sites

10

Acreage:

Project Acres

473.08

Disturbed Acres

36.56

Acreages reported here are for new applications received between the start and end dates, and does not represent projects under construction.