



MONROE COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES
April 21, 2022

MEMBERS PRESENT: Bob Armstrong, Sharon Laverdure, Roger McFadden, Craig Todd, Donna Foulk and Brian Winot.

DISTRICT STAFF: Kristina Heaney, Roger Spotts, Lori Kerrigan, John Motz, Drew Wagner, Barbara Bistras, David Hooker, Mike Wilk and Jenna Nalaschi.

Cooperating Agencies: Jennifer Matthews-NRCS.

PUBLIC: Paula Heeschen-BWA, Jack Fossett.

Bob Armstrong called the meeting to order at 8:00 am.

Public Comment-none

Board Meeting Minutes: Bob Armstrong asked for approval of the March 17, 2022 board meeting minutes.

A motion was made by Brian Winot, seconded by Roger McFadden, to approve the March 17, 2022 board meeting minutes. Motion carried.

Technical Report: Lori Kerrigan provided her report for the month of March in the board packet, which she reviewed with the board. Lori stated that pre-application meetings have started to pick up for the season. She explained that there have been a few internal meetings held in regards to Act 167 to finalize the documents. Lori shared with the board that Agricultural Specialist, David Hooker has done a great job with Farm to School and other agricultural day events. Lori stated that site inspections have picked up as well, along with complaints on the clean fill issue that the district has been dealing with. Lori shared that the field portion of the water quality study was completed last week on April 14, 2022. Lori explained that David has been working on the Master Watershed Steward, with the Steward's she shared that there have been various classes and many events coming up. Lori shared with the board that district will be holding an NPDES Engineer Solutions Workshop on May 18, 2022 from 9am to 3pm via zoom.

EE Report: Roger Spotts provided his report in the board packet. Roger stated that programs are back to a normal spring schedule. He shared with the board that the Environmental Education staff have been visiting classrooms for programs and that field trips have started last week. Roger stated that there has not been any issues with scheduling school districts in Monroe County as well as out of county schools.

Roger shared with the board that a public event for Earth Day will be held on April 23, 2022 from 10am to 3pm at Northampton County Community College, where the award for teacher of the year will be presented.

A motion was made by Sharon Laverdure, seconded by Roger McFadden, to approve Charley Silfee, a senior at Evergreen Community Charter School for the \$500.00 Becker Scholarship award. Motion carried.

A motion was made by Roger McFadden, seconded by Brian Winot, to approve the hiring of Genni Martinelli as supervisor, Shae-Lee Martin and Grace Gazza as crew members for the Summer Work Crew. Motion carried.

District Managers Report: Kristina provided her report in the board packet. Kristina explained that herself and a few staff members are wrapping up the Spotted Lanternfly Grant. She stated that there will be spotted lanternfly treatment kits made to provide each municipality with the proper resources to help homeowners with this issue. Kristina shared with the board that Agricultural Day held at Stroudsburg Area High School was an outstanding event. She stated there were about 1,200 students that attended; inquiries from other school districts have already come in about this program. Kristina stated that Agricultural Day may become a recurring event within the schools. Kristina shared with the board that two public hearings will be held at the Emergency Manage Building in regards to the county dry dams including the Levitt Branch and Goose Pond dam to determine future course of action.

A motion was made by Roger McFadden, seconded by Sharon Laverdure, to approve the sending out of the letter of support for the Pocono Township Splash Pad. Motion carried.

A motion was made by Craig Todd, seconded by Sharon Laverdure, to approve the sending out of the letter of support for the Pocono Mtn West School District Bog Boardwalk. Motion carried.

A motion was made by Sharon Laverdure, seconded by Brian Winot, to not exceed \$9,600 for the roofing contract from Schoonover & Vanderhoof. Motion carried. An amendment to the motion was made by Brian Winot, seconded by Roger McFadden, to approve the advertising of the roofing proposal. Motion carried.

A motion was made by Craig Todd, seconded by Roger McFadden, to submit the application for the Demolition Grant Proposal for the Farm House property on 8073 Running Valley Road. Motion carried.

Building and Site Committee Report, March: Brain Winot shared his report with the board. He stated there was a brief discussion held on the demolition grant application for the Farm House property on 8073 Running Valley Road.

A motion was made by Roger McFadden, seconded by Craig Todd, to approve the Building and Site Committee meeting minutes. Motion carried.

Resource Conservation Committee Meeting Report, March: Craig Todd shared his report with the board. He stated that a brief discussion was held on the topic of creating a letter to provide information to the public and municipalities on the issue of clean fill. He stated that a letter has been created and Lori

Kerrigan will be doing the edits in order to have the letter sent out. Craig explained to the board that there was a discussion held on the PACD for a grant that was being sought out which this topic was also discussed at the previous board meeting.

A motion was made by Sharon Laverdure, seconded by Craig Todd, to approve the Resource Conservation Committee meeting minutes. Motion carried.

Financial Report:

Invoice List as of 4/20/22:

A motion was made by Roger McFadden, seconded by Bob Armstrong, to approve the April 20, 2022 invoice list. Motion carried.

Balance Sheet as of 3/31/22:

A motion was made by Roger McFadden, seconded by Craig Todd, to approve the balance sheet for 3/31/22. Motion carried.

Stratix Systems Contract Renewal:

A motion was made by Sharon Laverdure, seconded by Roger McFadden, to approve the contract renewal of the Stratix Systems. Motion carried.

Pitney Bowes Contract Renewal:

A motion was made by Sharon Laverdure, seconded by Roger McFadden, to approve the contract renewal of the Pitney Bowes Contract. Motion carried.

Out of County Travel:

Kristina asked for a motion to approve out of county travel for district staff members for the month of March and April.

A motion was made by Craig Todd, seconded by Roger McFadden, to approve out of county travel. Motion carried.

Bob Armstrong adjourned the meeting at 9:26 am.

Respectfully Submitted,

Jenna Nalaschi

Jenna Nalaschi
Office Assistant Sr.

**THE NEXT MCCD BOARD OF DIRECTORS MEETING WILL BE HELD ON THURSDAY,
May 19, 2022 AT 8:00 AM at the Monroe County Conservation District**