



**MONROE COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES
September 19, 2024**

**MEMBERS PRESENT: Bob Armstrong, Roger McFadden, Brian Winot, Donna Foulk,
Sharon Laverdure and Craig Todd.**

**DISTRICT STAFF: Kristina Heaney, Roger Spotts, Drew Wagner P.E., Mike Wilk P.E.,
Charles Kelshaw, David Lucykanish and Iwona O'Connor.**

**COOPERATING AGENCIES: Julia Sherer- MCPC (via Zoom,) Jennifer Matthews- NRCS
(via Zoom.)**

**PUBLIC: Jim Vogt- Penn State Extension- Master Watershed Stewart Program, Rodney
Stark, Dawn Eilber, Mackenzie Mueller (via Zoom,) Paula Heeschen
(artzulick2024) - BWA (via Zoom.)**

Bob Armstrong called the meeting to order at 10:01 AM.

Public Comment:

Don Eilber was advised to speak at the Conservation District's meeting regarding a proposed cell tower at 1124 Sky View Drive in Pocono Township. She expressed her concern for the area, high quality waters of Dry Sawmill Run Creek and the environment. She worried about PVC plastic and microplastic pollution caused by cell towers disguised as pine trees. Ms. Eilber notified the Board that this project will request three (3) waivers for wetland buffers.

Executive Session:

None

Board Meeting Minutes:

Bob Armstrong asked for the approval of the August 15, 2024 Board Meeting Minutes.

A motion was made by Brian Winot, seconded by Roger McFadden to approve the August 15, 2024 Board Meeting Minutes. Motion carried.



EE Report:

The report was provided to the Board in their packet. Roger informed the Board that the Kettle Creek Environmental Fund's annual fundraising dinner at Trout Lake in Stroudsburg will take place tonight. He notified the Board that the Summer Day Camps were very popular this year with excellent registration and attendance. Preliminary bird seed orders were submitted, and the Bird Seed Sale is scheduled for October 26th.

Tech Report:

The technical report was provided to the Board in their packet. Kristina disclosed that in the month of August the District received three (3) new applications, processed three (3) Records of Decision and terminated one (1) individual NPDES permit. The inspection report and project review status report were provided to the Board in their packet as well. The District conducted twenty-one (21) site inspections in August. The Board noticed that there aren't many recent complaints of dirty dirt sites.

DGLVR Program Report:

Bob asked for the approval of Pocono Township Wilke Road extension until 10/17/2024.

A motion was made by Sharon Laverdure, seconded by Roger McFadden to approve Pocono Township Wilke Road extension until 10/17/2024.

Bob asked for the approval of Chestnuthill Township Rosebay Road extension until 11/20/2024.

A motion was made by Craig Todd, seconded by Sharon Laverdure to approve Chestnuthill Township Rosebay Road extension until 11/20/2024.

Watershed Specialist Report:

The Watershed Specialist report was provided to the Board in their packet. Charles Kelshaw informed the Board that he attended a number of environmental education trainings and events. He joined Didymo meetings with Luzerne and Lackawanna Counties regarding invasive species and algae which can carpet subsurface of a creek and kill all its macroinvertebrates. Charles also started partnering with professor Leiser at NCC Monroe for an upcoming DEP EE Grant.

District Managers Report:

Kristina Heaney provided her report in the board packet. She informed the Board that last month she was busy working on Ag, ACAP and no-till-drill rentals.

Bob asked for the approval of Personnel Committee Recommendation for the Groundskeeper/ Handyman

A motion was made by Roger McFadden, seconded by Craig Todd to approve Personnel Committee Recommendation for the Groundskeeper/ Handyman.

Bob asked for the approval of Proposed changes to the demo design specification and the posting: Adding cultured blue stone instead of natural bluestone, delete cedar boards and trim-replaced with pressure treated decking, handrails to be bright aluminum, wall caps and veneer to be cultured stone, remove concrete under cultured bluestone, and all necessary excavation.

A motion was made by Sharon Laverdure, seconded by Roger McFadden to approve proposed changes to the demo design specification and the posting: Adding cultured blue stone instead of natural bluestone, delete cedar boards and trim-replaced with pressure treated decking, handrails to be bright aluminum, wall caps and veneer to be cultured stone, remove concrete under cultured bluestone, and all necessary excavation. Motion carried. Brian Winot abstained from the vote since he suggested the changes.

Bob asked for the approval of Schoonover and Vanderhoof Contract Amendment- MCCD Entrance Project in amount of \$3,900.00.

A motion was made by Roger McFadden, seconded by Brian Winot to approve Schoonover and Vanderhoof Contract Amendment- MCCD Entrance Project in amount of \$3,900.00.

Bob asked for the approval to table motion to approve change order from Rutledge for bank repair and stabilization on the Sand Spring Run Growing Greener Project.

A motion was made by Sharon Laverdure, seconded by Roger McFadden to table motion to approve change order from Rutledge for bank repair and stabilization on the Sand Spring Run Growing Greener Project. Motion carried.

Kristina informed the Board that the DEP approved a one (1) year extension for this grant.

Out of County Travel:

Bob Armstrong asked for the approval of Out of County Travel.



A motion was made by Brian Winot, seconded by Craig Todd to approve Out of County Travel. Motion carried.

Work Session Report:

Bob Armstrong requested the approval of August 2024 Work Session Minutes.

A motion was made by Brian Winot, seconded by Craig Todd to approve August 2024 Work Session Minutes. Motion carried.

Bob Armstrong requested the approval of Building and Site Committee Minutes.

A motion was made by Brian Winot, seconded by Donna Foulk to approve Building and Site Committee Minutes. Motion carried.

Financial Report:

Invoice Lists for September 18, 2024:

Bob Armstrong requested the approval of the September 18, 2024 Invoice List.

A motion was made by Roger McFadden, seconded by Craig Todd to approve the Invoice List for September 18, 2024. Motion carried.

Balance Sheet as of 8/31/2024:

Bob Armstrong asked for approval of the Balance Sheet as of August 31, 2024.

A motion was made by Roger McFadden, seconded by Brian Winot to approve the Balance Sheet as of August 31, 2024. Motion carried.

Cooperating Agency Reports:

NRCS- Jennifer Matthews reported that the agency has been working on end of year contract maintenance.

BWA- Paula Heeschen (artzulick2024) asked for clarification of the DIDYMO. Didymo is a type of algae that carpets the subsurface of watercourse and outcompetes macroinvertebrates population.

Bob Armstrong adjourned the meeting at 10:41 AM.

Respectfully submitted,

Handwritten signature of Iwona O'Connor in black ink.

Iwona O'Connor
Finance Manager

The next MCCD Board of Directors Meeting will be held on Thursday, October 17, 2024, at 10:00 AM at the Monroe County Conservation District.