



**MONROE COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES**  
**July 17, 2025**

**MEMBERS PRESENT:** Bob Armstrong, Sharon Laverdure, Roger McFadden, Brian Winot, Donna Foulk and Jason Smith. Craig Todd was absent.

**DISTRICT STAFF:** Kristina Heaney, Mike Wilk, Charles Kelshaw, Jonathan Knauff, Carol Luthar and Samantha Benway.

**COOPERATING AGENCIES:** Jennifer Matthews – NRCS, Austin Noguera – DCNR, Alyssa Grieco – Senator Rosemary Brown and Via Zoom Janet Creegan – DEP, Julia Scherer and Jeremie Schuster – MCPC

**PUBLIC:** Hector Ramirez, Rich Troscianecki, Dean Neely, Charlie Ogle, Mark Fundokowski, Kirk Mackey, Jim Vogt and Via Zoom – Jim Andre, Erin Lee Frederick, Geoff Rogalsky, and Art Zuulick

Bob Armstrong called the meeting to order at 10:08 AM.

**Public Comment:**

Curt Mackey with the Watershed Steward of Twin Lakes – Brought in two books that members of his team wrote to educate the public. He gave MCCD several copies of each to be distributed for free at the District.

**Executive Session:**

No session

**Board Meeting Minutes:**

Bob Armstrong asked for the approval of the June 12, 2025, Board Meeting Minutes.

A motion was made by Roger McFadden seconded by Donna Foulk to approve the June 12, 2025, Board Meeting Minutes. Motion carried.

**Environmental Education Report:**

Carol Luthar provided the EE report to the board in their packet. She advised that board that June was a very busy month for the EE staff. A total of 453 guests visited the center. Summer programs and camps

**District Managers Report:**

A copy of the District Managers report was provided to the board in their packet. Kristina advised that June was a busy month for her. She has spent time working on the 2026 Budget and other daily finance tasks, attending meetings with partnering agencies and assisting with Kettle Creek programs. The Secretary of the Department of Environmental Protection, Jessica Shirely, came to visit M CCD with her executive team. She met with Kristina, Mike and Drew to discuss the permitting in the Poconos. Specifically touching base on issues and concerns the District has around the permitting process and highlighting how successful M CCD's model is.

**Out of County Travel:**

Bob Armstrong asked for approval of Out of County Travel.

A motion was made by Brian Winot, seconded by Roger McFadden to approve Out of County travel. Motion carried.

**2026 Draft Budget:**

Bob Armstrong asked for approval of the 2026 Draft Budget.

A motion was made by Roger McFadden, seconded by Jason Smith to approve the 2026 Draft Budget. Motion Carried.

**CDFAP ACT for Fiscal Year 25/26 - \$20,000:**

Bob Armstrong asked for approval for the CDFAP ACT for Fiscal Year 25/26 in the amount of \$20,000.

A motion was made by Roger McFadden, seconded by Brian Winot to approve the CDFAP ACT for Fiscal Year 25/26 in the amount of \$20,000. Motion carried.

**PACD Fee Schedule Change:**

Bob Armstrong asked for approval of the PACD Fee Schedule Change.

A motion was made by Roger McFadden, seconded by Jason Smith to approve the PACD Fee Schedule Change. Motion carried.

**Work Session Minutes:**

Bob Armstrong asked for approval of the June 12, 2025 Work Session Minutes.

**Senator Rosemary Brown-** Alyssa spoke on behalf of Senator Brown. She advised that Sen. Brown and Sen. Miller have introduced the Warehouse Solar bill that allows warehouses to utilize rooftop solar panels that will send electricity directly to the grid. Alyssa also mentioned that Senator Brown is back in session and that the Senior Expo is coming up on July 22, 2025.

**Public Comment:**

Jim Vogt presented Charles Kelshaw with a 2025 Master Watershed Steward Pin for completion of the MWS program.

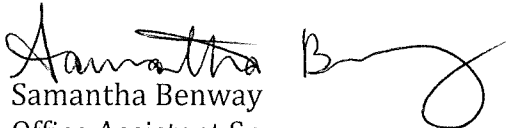
**Awards and Recognition:**

Bob Armstrong asked for approval to recognize Master Watershed Steward James Vogt on Completing 1000+ hours of environmental community service within Monroe County.

A motion was made by Brian Winot, seconded by Jason Smith to approve recognizing Master Watershed Steward James Vogt on Completing 1000+ hours of environmental community service within Monroe County. Motion carried.

**Bob Armstrong adjourned the meeting at 11:06 AM.**

Respectfully submitted,

  
Samantha Benway  
Office Assistant Sr.

**The next MCCD Board of Directors Meeting will be held on Thursday,  
August 21, 2025, at 10:00 AM at the Monroe County Conservation District.**