VII. PLAN REVIEW, ADOPTION AND UPDATING PROCEDURES

A. Plan Review and Adoption

Plan review by the Municipal planning agency and the Governing Body of each involved municipality, the respective County Planning Commissions and the Watershed Plan Advisory Committee (WPAC) was conducted as a part of the municipal and public participation required in the Stormwater management Act. This review included an evaluation of the plan's consistency with other plans, programs and current regulations affecting the watershed. Reviews and comments should be submitted to the County by official correspondence. The county will receive, tabulate and respond to the comments and will revise the Plan as appropriate.

Monroe County is required to hold a public hearing as a part of the process. A notice for the hearing shall be published two weeks prior to the hearing date. The meeting notice is to contain a summary of the principal provisions of the Plan and indicate where copies of the Plan may be examined or obtained within each Municipality. The comments received at the public hearing are to be reviewed by the County and appropriate modifications to the Plan made.

The original Plan was passed as a resolution by the County Commissioners of Monroe County for the purpose of adoption. The same process will be followed for this plan renewal. The County resolution will be recorded in the minutes of a regular meeting of the Monroe County Commissioners.

Monroe County will submit to the Department of Environmental Protection a letter of transmittal and copies of the adopted plan, the review by each affected Municipal Planning agency, local governing body and the County Planning Commission, public hearing notice and minutes, and the resolution of adoption of the Plan by the County. The letter of transmittal will state that Monroe County has complied with all procedures outlined in Act 167 and will request that the Department of Environmental Protection approve the adopted plan.

B. Procedure for Updating the Plan

Act 167 specifies that the county must review and, if necessary, revise the adopted and approved Plan every five years, at a minimum. Any proposed revisions to the Plan would require Municipal and public review prior to county adoption consistent with the procedures outlined above. An important aspect of the Plan is a procedure to monitor the implementation of the Plan and initiate review and revisions in a timely manner. The process to be used for the Brodhead Creek and McMichaels Creek Watershed Stormwater Management Plan will be as outlined below:

1. Monitoring of the Plan Implementation – The Monroe County Planning Commission will be responsible for monitoring the implementation of the Plan by maintaining a record of all development activities within the study area. Development activities are defined as those activities regulated by the Stormwater Management Plan as included in the recommended Municipal Ordinance. Specifically, the Monroe County Planning Commission will monitor the following data records:

    a. All subdivision and land developments subject to review per the Plan which have been approved within the study area.

    b. All building permits subject to review per the Plan which have been

approved within the study area.

2. Review of Adequacy of Plan – The Watershed Plan Advisory Committee will be convened periodically to review the Stormwater Management Plan and determine if the Plan is adequate for minimizing the runoff impacts of new development. At a minimum, the information to be reviewed by the Committee will be as follows:

    a. Development activity data as monitored by the Monroe County Planning Commission.

    b. Information regarding additional storm drainage problem areas as provided by the Municipal representatives to the Watershed Plan Advisory Committee.

    c. Zoning amendments within the study area.

    d. Information associated with any regional detention alternatives implemented within the study area.

    e. Adequacy of the administrative aspects of regulated activity review.

The Committee will review the above data and make recommendations to the County as to the need for revision to the Brodhead Creek and McMichaels Creek Watershed Stormwater Management Plan. Monroe County will review the recommendations of the Watershed Plan Advisory Committee and determine if revisions are to be made. A revised Plan would be subject to the same rules of adoption as the original Plan preparation. Should the County determine that no revisions to the Plan are required for a period of five consecutive years, the County will adopt resolutions stating that the Plan has been reviewed and been found satisfactory to meet the requirements of Act 167 and forward the resolution to DEP.