

TECHNICAL REPORT
Board of Directors Meeting, February 2022

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The following correspondence, calls and meetings include consultation with applicants to expedite pe assistance and consultation to uphold Chapter 102 and 105 compliance in accordance with MCCD del

| <u>Chap. 102/NPDES</u> | <u>MCCD:</u> |
|---|---------------------|
| Telephone Calls: | 64 |
| Meetings: | 23 |
| Staff Meetings: | 45 |
| Gen Corr: | 219 |
| Applications Received: | 8 |
| Processed Incomp. GP Applications: | 0 |
| Processed Comp. GP Applications: | 0 |
| Processed Incomp. Ind. Permit Apps: | 2 |
| Processed Comp. Ind. Permit Apps: | 1 |
| Processed Incomp. ESCGP Apps: | 0 |
| Processed Comp. ESCGP Apps: | 0 |
| Applications Withdrawn: | 0 |
| Drafted DEP Withdrawl letters: | 0 |
| Authorized General Permits: | 0 |
| Issued Individual Permits: | 4 |
| Processed Minor Modifications: | 0 |
| Prepared Minor Mods for DEP: | 0 |
| Completed Records of Decision: | 3 |
| Completed RODs for Minor Modification: | 0 |
| Processed Co-Permittee Applications: | 4 |
| Processed Transferee Applications: | 0 |
| Reviewed Notices of Termination: | 2 |
| Acknowledged Notices of Termination: | 2 |
| Reviewed Co-Permittee Release of Liability: | 0 |
| Acknowledged Co-Permittee Release of Liability: | 0 |

Plan Reviews:

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| Post Construction Stormwater Management: | 9 |
| Erosion Sediment Control: | 17 |

Above meetings included:**MCCD:**

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|--------------------------------------|---|
| Pre- Application Meetings: | 0 |
| Buffer/Act 167 Meetings: | 9 |
| Plan review meetings: | 7 |
| Meetings with DEP: | 1 |
| Elevated Review meetings: | 0 |
| Pre-Construction meetings: | 5 |
| Technical Assistance Calls: | 0 |
| Tech/compliance assistance meetings: | 0 |

Above staff meetings included:

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| Meetings to discuss PCSM issues with P.E.: | 16 |
| P.E. technical assistance meetings to the tech staff: | 18 |

Chapter 105 Activities:

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|---------------------------|----|
| Telephone Calls: | 13 |
| Meetings: | 1 |
| Staff Meetings: | 9 |
| Gen Corr: | 48 |
| Received GP Applications: | 3 |
| Reviewed GP Applications: | 3 |

Acknowledged GPs:

| | |
|--------|---|
| GP-1: | 0 |
| GP-2: | 0 |
| GP-3: | 0 |
| GP-4: | 0 |
| GP-5: | 0 |
| GP-6: | 0 |
| GP-7: | 0 |
| GP-8: | 0 |
| GP-9: | 0 |
| GP-10: | 0 |

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|------------------------------|---|
| Withdrawn GP applications: | 0 |
| Transferred GP applications: | 0 |

The above included:

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|-----------------------------|---|
| Technical Assistance Calls: | 8 |
| Meetings: | 2 |
| #105 Site Visits | 1 |

Dirt and Gravel/Low Volume Roads:

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|-------------------------|----|
| Meetings: | 4 |
| Phone calls: | 7 |
| General Correspondence: | 32 |
| Site Inspections: | 0 |
| Quarry visits: | 8 |
| Staff Meetings: | 0 |

Agriculture:

| | |
|---------------------------|----|
| Meetings: | 4 |
| Telephone Calls: | 11 |
| General Correspondence: | 10 |
| Site Visits: | 2 |
| Manure Management | 0 |
| General Agriculture Tasks | 5 |

I. CHAPTER 102 AND 105 PA DEP DELEGATION AGREEMENTS

ON-SITE INSPECTIONS/COMPLAINT HANDLING

1. One on-site inspection, Routine, Blue Ridge Winery/ H&H Construction (Ross and Chestnuthill) - Implementation of multiple PCSM BMP's still needed. IR 3 sent.
2. One on-site inspection, Routine, Middle Dam Rehabilitation/ Pioneer (Smithfield) - E&S BMP's adequately maintained. Site is currently in compliance. IR 4 sent.
3. One on-site inspection, Complaint, Mt. Airy Meadows Road Timber Harvest/ Timiniski Logging (Paradise) - Approved plan onsite; however, E&S BMP's not implemented below log landing. IR 1 sent.
4. One on-site inspection, Final, New Ventures Park Lot 1 Liberty Travel (ONVO)/ Latona (Tobyhanna) - Site is currently in compliance. Notice of Termination acknowledged. IR 8 sent.
5. One on-site inspection, Complaint, Oak Ridge Estates- 258 Deer Path Solid Waste/ Elohim Trucking (Price) - Potential solid waste importation to site. No documentation for imported fill from NJ. No E&S BMP's implemented. IR 1 sent with referral to DEP Solid Waste.
6. Two on-site inspections, Routine, Sand Spring Run Streambank Restoration/ Rutledge (Jackson) - BMP installation begun, temporary stream crossing installed per Joint permit and site clearing begun. Site is currently in compliance. No IR sent. Routine: Excavation of northern and southern embankments begun. E&S BMP's adequately installed. Site is currently in compliance. IR 1 sent.
7. One on-site inspection, Complaint, JBC Holdings Fill Site/CSI Asphalt (Pocono) - Approximately half an acre disturbed with CFS installed. No wetland encroachment, no E&S plan. IR 1 sent.

The above OSI included 8 Inspections on 7 Sites under Pa Code Title 25 Chapter 102 and/or 105 regulations;

- 3 Sites were Complaints;
- 1 site referred to DEP

II. WATERSHED SPECIALIST REPORT

Staff Meetings and Trainings

- 4 staff meetings regarding Act 167 draft plan submittal
- Act 167 draft plan preparation
- Completed first round of WPAC and internal revisions to the Act 167 draft plans for the Brodhead/McMichael Creek Watershed and Tobyhanna Creek Watershed
- Attended Sand Spring Run preconstruction meeting
- Correspondence with USGS regarding training opportunities through the Consortium for Scientific Assistance to Watersheds (C-SAW)
 - Potential for long-term planning assistance regarding Sambo Creek (CDWS priority watershed)
- Attended 3-part PACD communications webinar series

Watershed Organization Meetings and Assistance

- Provided educational material for Brodhead Watershed Association (BWA) presentation
- Attended meeting with BWA and stakeholders regarding BWA's MS4 Municipal Roundtable
- Meeting with BWA director regarding day-of logistics for the MS4 Municipal Roundtable
- Assisted BWA with facilitating their annual MS4 Municipal Roundtable
- Technical assistance to BWA regarding MS4 Roundtable - 1 email
- Attended the Lake Wallenpaupack Watershed Management District board meeting
- Meeting with MWS coordinator to schedule field trainings for the 2022 class
- Correspondence with MWS coordinator regarding collaboration for NPS buffer workshop in April
- Attended quarterly Pocono Sourcewater Protection Collaborative meeting

General

- Reviewed DEP guidance on stream habitat assessment protocols in preparation for the annual water quality study audit
- Correspondence with PACD regarding the 2022-2023 NPS grant
- Submitted CDWS quarterly report for Q14 of the grant period
- Outreach to 7 municipalities in the Brodhead Creek and Tobyhanna Creek Watersheds regarding participation in the Act 167 stormwater hotspot survey. 22 emails, 7 phone calls
- Correspondence with MCPC regarding Act 167 Stormwater Hotspot Survey. 12 emails, 1 phone call
- Updated Act 167 Stormwater Hotspot Survey response table for Appendix A of Act 167 plans
- Correspondence with Associate Director of Keystone 10 Million Trees Partnership (K10) regarding potential grant for the Pocono region. 4 emails, 1 phone call
- Correspondence with Pike County Watershed Specialist regarding potential grant for the Pocono region and the potential for collaborative efforts
- Follow-up inspection with JM and DGLVR staff at Weir Creek stream crossing. Site inspection at potential DGLVR project on Whitey B in Polk Twp.
- Reviewed plans for Sand Spring Run buffer planting and potential for supplemental planting using trees from the K10 program
- Developed planting plan for PACD NPS Grant funded buffer workshop
- Received quote for NPS grant educational signage from Simplex Signs
- Correspondence with USFWS regarding buffer workshop

III. AGRICULTURE

Act 38

- Processed two contracts for the Northeast Region Nutrient Management Plan Reimbursement Program (NMPRP)

- Correspondence with four farmers regarding the NMPPR. 7 phone calls, 5 emails, 2 site visits
- Correspondence with NRCS regarding NMPPR. 2 phone calls, 2 emails
- Correspondence with Wayne Conservation District (WCD) regarding NMPPR. 2 phone calls, 3 emails
- Meeting with NRCS and WCD regarding the NMPPR

Farm to School

- Internal meeting regarding planning for Ag Day at East Stroudsburg South Senior High School
- Compiled a vendor list for Ag Day
- Produced a Constant Contact flyer requesting vendor participation for Ag Day
- Designed Ag Day event banner
- Worked on demonstration projects for Ecology presentation

General Agriculture Tasks

- Attended AgriLink webinar
- Blue Ridge Winery inspection with SB
- Submitted the ACT quarterly report
- Attended PDA Spotted Lanternfly Workgroup meeting #4
- Internal meeting regarding MCCC's Spotted Lanternfly grant

IV. DIRT AND GRAVEL/LOW VOLUME ROADS

- Assisted with 3 D&G project layouts (2-PGC, 1-Polk Twp)
- Reviewed 1 LVR application (Middle Smithfield)
- Completed 2 Project Completion Reports (Middle Smithfield)
- Completed fourth quarter reporting/Annual Summary Report to SCC
- Attended two CDGRS Webinars (Prevailing Wage, Stream Crossing Policy Update)
- Started training new admin on DGLVR Program

V. MISCELLANEOUS

- Attended 4 county mandatory trainings.
- Held Sand Spring Pre-construction meeting.
- Attended DEP webinar on 105 fees.
- Attended DEP webinar on mandatory e-permitting requirement.
- Began archiving of old NPDES Permits to send to DEP
- Completed reporting associated with Water Quality Study Type II Scientific Collectors Permit
- Coordinated with PA DEP on audit process for stream sampling associated with Water Quality Study
- Provided training to new Administrative Assistant on processing of inspection reports and technical section documents
- Attended webinar for professional development associated with certification
- Processed 2 RTK requests
- Distributed Act 167 Draft to DEP and WPAC for preliminary comment

Project Review Tally for Board Report

Start Date

1/1/2022

End Date

1/31/2022

ES Reviews*:

Total Number of ES Reviews this period

Total Number of Sites

*Includes all projects (ES, Timber Harvest, NPDES , and ES plans for 105 permits, and NPDES minor modifications)

PCSM Reviews (NPDES Sites):

Total Number of PCSM Reviews this period

Total Number of Sites

Acreage:

Project Acres

Disturbed Acres

Acreages reported here are for new applications received between the start and end dates, and does not represent projects under construction.