

TECHNICAL REPORT
Board of Directors Meeting, December 2020

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The following correspondence, calls and meetings include consultation with applicants to expedite permit processing, technical assistance and consultation to uphold Chapter 102 and 105 compliance in accordance with MCCD delegation:

Chap. 102/NPDES	November	
	MCCD:	PennDOT:
Telephone Calls:	78	6
Meetings:	48	3
Staff Meetings:	64	2
Gen Corr:	255	12
Applications Received:	6	0
Processed Incomp. GP Applications:	0	0
Processed Comp. GP Applications:	0	0
Processed Incomp. Ind. Permit Apps:	1	0
Processed Comp. Ind. Permit Apps:	0	0
Processed Incomp. ESCGP Apps:	0	0
Processed Comp. ESCGP Apps:	0	0
Applications Withdrawn:	0	0
Drafted DEP Withdrawl letters:	0	0
Authorized General Permits:	1	0
Issued Individual Permits:	6	0
Processed Minor Modifications:	2	0
Prepared Minor Mods for DEP:	0	0
Completed Records of Decision:	6	0
Completed RODs for Minor Modification:	1	0
Processed Co-Permittee Applications:	1	0
Processed Transferee Applications:	0	0
Reviewed Notices of Termination:	5	0
Acknowledged Notices of Termination:	3	0
Reviewed Co-Permittee Release of Liability:	0	0
Acknowledged Co-Permittee Release of Liability:	0	0

	<u>Plan Reviews:</u>	<u># of sites:</u>
Post Construction Stormwater Management:	12	9
Erosion Sediment Control:	17	14

<u>Above meetings included:</u>	<u>MCCD:</u>	<u>PennDOT:</u>
Pre- Application Meetings:	6	0
Buffer/Act 167 Meetings:	2	0
Plan review meetings:	5	0
Meetings with DEP:	6	0
Elevated Review meetings:	0	0
Pre-Construction meetings:	4	0
Technical Assistance Calls:	21	0
Tech/compliance assistance meetings:	3	0

<u>Above staff meetings included:</u>		
Meetings to discuss PCSM issues with P.E.:	20	1
P.E. technical assistance meetings to the tech staff:	17	1

Chapter 105 Activities:

Telephone Calls:	13	0
Meetings:	1	0
Staff Meetings:	14	0
Gen Corr:	36	0
Received GP Applications:	0	0
Reviewed GP Applications:	4	0

Acknowledged GPs:

GP-1:	0	0
GP-2:	2	0
GP-3:	0	0
GP-4:	0	0
GP-5:	0	0
GP-6:	0	0
GP-7:	0	0
GP-8:	1	0
GP-9:	0	0
GP-10:	0	0

Withdrawn GP applications:	0	0
Transferred GP applications:	0	0

The above included:

Technical Assistance Calls:	4	0
Meetings:	2	0
#105 Site Visits	3	0

Dirt and Gravel/Low Volume Roads:

Meetings:	3
Phone calls:	4
General Correspondence:	8
Site Inspections:	0
Quarry visits:	0
Staff Meetings:	3

Agriculture:

Meetings:	7
Telephone Calls:	6
General Correspondence:	0
Site Visits:	1
Manure Management	1
General Agriculture Tasks	18

I. CHAPTER 102 AND 105 PA DEP DELEGATION AGREEMENTS

ON-SITE INSPECTIONS/COMPLAINT HANDLING

1. One on-site inspection, Routine, PPL Siegfried Jackson- Gilbert to Little Gap/ Lentzcaping and PAR (Eldred and Polk) - Multiple areas of erosion within access roads and pole pads. IR 6 sent.
2. One on-site inspection, Final, UGI MCTA Gas Line Extension/ Leeward (Pocono and Paradise) - Permanent stabilization obtained and temporary BMP's removed. Site is currently in compliance. IR 4 sent with NOT acknowledgement.
3. One on-site inspection, Follow-up, 6101 Boardwalk Drive- Pocono Country Place (Coolbaugh) - Gravel removed from lake however dock still requires permitting. Voluntary Restoration Agreement follow up for gravel sent.
4. One on-site inspection, Routine, Posh Properties/ Dirt Works (Mt. Pocono Borough) - BMP's not properly implemented and required documentation not maintained onsite. Site is currently in violation. IR 2 sent with Notice of Violation.
5. One on-site inspection, Follow-up, Ray Price Mt. Pocono Expansion/ E.F. Possinger (Coolbaugh) - Erosion adequately addressed onsite. Site is ready for NOT submission. IR 25 sent.
6. One on-site inspection, Follow-up, 862 Greenview Drive/ Earth Efficient (Hamilton) - BMP repairs made onsite and stabilization being performed. IR 45 sent.
7. One on-site inspection, Complaint, Goose Pond Run- Mud in Goose Pond Run near the 447/390 intersection. No active disturbance noted in area. No IR sent.
8. One on-site inspection, Complaint, 1424 Waterfront Drive APCP- Dwelling being constructed with inadequate BMP installation. IR 1 sent.
9. One on-site inspection, Complaint, Gotta Go Potties- Earth disturbance with no E&S plan or BMPs in place. Possible wetland fill. IR 1 sent.
10. One on-site inspection, Complaint, 8291 Natures Drive APCP- Driveway and garage constructed with no E&S plan or BMPs in place. Driveway area unstable and sediment deposition noted at end of road cross pipe. IR 1 sent.
11. One on-site inspection, Routine, Hideaway Hills Parcel 8/RKA (Polk). Sign at entrance advertising land packages. At least seven lots undeveloped. Requested pre-application meeting for NPDES permit.
12. One on-site inspection, Complaint, Zola Bank Stabilization - Arrowhead Lakes/Erb's Landscaping (Coolbaugh) - Approximately 100 feet of bank stabilization installed without Chapter 105 permit. 105 IR sent. Owner agreed to obtain permit. No E&S controls. 102 IR sent.
13. One on-site inspection, Complaint, Hamlen Lot Fill Site (Smithfield) fill around and behind house. No E&S plan. IR1 sent. Owner agreed to install controls and stabilize.
14. One on-site inspection, Complaint, Willis Trucking Yard (Smithfield) - CFS installed. Rock entrance maintained. Stockpile tarped. IR1 sent.
15. One on-site inspection, Follow-up, Middle Smithfield Materials/Earth Efficient (Middle Smithfield) Conveyance to sediment basin installed. Diversion swale grading not per plan and channel lining not installed. IR3 sent.
16. One on-site inspection, Routine, MPMA Spray Field/Pioneer (Mt. Pocono/Paradise) Site work is substantially complete. Minor stabilization necessary for ackn. of "NOT" in spring. Compliance meeting held and "CAP" signed. IR 4 sent.
17. One on-site inspection, Complaint, Farrelly Lot - Shafers Schoolhouse Road (Stroud) No E&S plan. House not located where shown on plan. Driveway fill obstructing road cross pipe drainage. IR1 sent.
18. One on-site inspection, Complaint, Guaman Lot - Bridle Road/Impact Development (Stroud) Driveway pipes not per plan. E&S plan onsite not adequate. Revision and additional BMP's requested. IR1 sent.

19. One on-site inspection, Follow-up, Lazrovitch Wetland Fill (Pocono) Fill removed from streamside wetland area. Restoration letter sent.
20. One on-site inspection, Complaint, Kollar Property, (Eldred) Pipe installed in UNT to Aquashicola Creek without 105 permit. Minor wetland encroachments. 105 IR sent. Owner agreed to restore. Restoration agreement sent. 102 IR sent.
21. One on-site inspection, Complaint, Burger Tree Cutting (Polk) No tree cutting found at or near specified location. Contacted township. No report.

The above OSI included 21 Inspections on 21 Sites under Pa Code Title 25 Chapter 102 and/or 105 regulations;

- 11 Sites were Complaints;
- 1 Notice of Violation or Compliance Notice sent or pending;

II. WATERSHED SPECIALIST REPORT

- Attended 3 internal planning meetings for Act 167 WPAC planning with District and Planning Commission Staff
- Reviewed and edited outreach survey for Act 167 WPAC planning.
- Attended 4 day Fluvial Geomorphology Training.
- Sat in on interview with potential GIS intern.
- Attended Lake Wallenpaupack Watershed Management District Meeting.
- Attended Tobyhanna Creek Tunkhanock Creek Watershed Association Meeting.
- Assisted Penn State student with Environmental Resource Management Class project by responding to interview.
- Worked on preparing basemaps for PEC grant mapping project with Watershed Coalition of the Lehigh Valley.
- Met with EE staff on Augmented Reality Sandbox project.
- Attended one PSE Master Watershed Steward Planning meeting with Jim Vogt.
- Met with Kelly Gallo new Executive Director for BWA.
- Attended 1 webinar on MS4 coordination with municipalities.
- Prepared agenda for Monroe County Watershed Alliance meeting.

III. AGRICULTURE

Spotted Lanternfly Program

- Prepared winter management article for MCCD website
- 1 technical assistance email to subdivision landscape manager
- Call with Penn State extension on SPLF management strategies

General Agriculture Tasks

- Attended Farm to School webinar to prepare grant package
- Attended Farm to School Education and Curriculum Integration webinar
- Attended Penn State Extension Effective Outreach Strategies webinar
- 2 staff visited possible school garden site
- Drafted Farm to School grant proposal
- Held 7 staff meetings regarding Farm to School grant
- Met with farmer and Penn State Extension agent on possible collaborations on Farm to School grant
- Met with County employee and MCCD staff members on Farm to School grant
- Phone call with NRCS to discuss collaboration possibilities with the District
- Meeting with 2 MCCD staff to discuss progress on ag program goals

- Completed *Closing the Deal with Rural Landowners* Part 1 training on Clean Water Academy
- Phone call with farmer to discuss past involvement with Farm to School grant
- Met with MCCD staff on creating outreach materials for farmers and landowners
- Created draft of ag program brochure
- Met with MCCD staff to discuss agriculture training time commitments and possibilities

Manure Management

- One on-site inspection, Complaint, 278 Sportsman Trail- Complaint about dumping on power lines, no manure dumping observed during site inspection. No written Manure Management Plan on site. Ag IR1 sent.
- Phone call with agriculture consultant agency to update on the status of Chapter 91 delegation status
- Email correspondence with SCC on manure analysis reports sent to the district
- Met with MCCD staff on status of Chapter 91 delegation

IV. DIRT AND GRAVEL/LOW VOLUME ROADS

- Provided program introduction and training to new admin staff.
- Conducted project completion inspections and report for Middle Smithfield Township's Freeman Tract II project.

V. MISCELLANEOUS

- Worked with PACD to host and prep 4 day virtual Fluvial Geomorphology statewide training attended by all tech staff
- Provided new MCCD staff with training on completion of NPDES PCSM Inspection Report
- Attended Site Access Training with DEP Legal
- Attended Bridge replacement/Rehabilitation Seminar
- Attended MS4 Seminar
- New hire shadowed 2 technicians on NOTs, complaints, pre-app, and general assistance visits
- New hire received training from 2 technicians on preparing inspection reports
- 3 Staff assisted county with election ballot counts
- Met with HR for orientation
- Filled one RTK request
- Prepared documents for enforcement case
- Conducted interview with potential GIS intern for PCSM mapping project
- 3 internal planning meetings for Act 167 WPAC planning with District and Planning Commission Staff
- Reviewed and edited outreach survey for Act 167 WPAC planning.
- 2 staff attended planning meeting with Pike County CCD to discuss Zoom 2021 Workshop ideas
- Develop Survey for distribution to assess developer /contractor training needs
- staff meetings regarding Farm to School grant
- Worked with DM on emergency work protocols
- Worked with DM and staff to reorganize district COOP and protocol for COVID operations
- Conducted PER meetings with DM for 2 new staff 2 month evaluations.
- Multiple staff worked with IT on computer issues and VPN set up

Project Review Tally for Board Report

Start Date 11/1/2020

End Date 11/30/2020

ES Reviews*:

Total Number of ES Reviews this period **16**

Total Number of Sites **13**

*Includes all projects (ES, Timber Harvest, NPDES , and ES plans for 105 permits, and NPDES minor modifications)

PCSM Reviews (NPDES Sites):

Total Number of PCSM Reviews this period **12**

Total Number of Sites **9**

Acreage:

Project Acres **291.87**

Disturbed Acres **24.00**

Acreages reported here are for new applications received between the start and end dates, and does not represent projects under construction.