

TECHNICAL REPORT
Board of Directors Meeting, July 2022

STEVEN BAADE, CPESC
 DAVID HOOKER
 LORI KERRIGAN, CPESC
 DAVID LUCYKANISH

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The following correspondence, calls and meetings include consultation with applicants to expedite permit processing, technical assistance and consultation to uphold Chapter 102 and 105 compliance in accordance with MCCD delegation:

<u>Chap. 102/NPDES</u>	June	
	<u>MCCD:</u>	<u>PennDOT:</u>
Telephone Calls:	100	1
Meetings:	53	0
Staff Meetings:	60	0
Gen Corr:	303	8
Applications Received:	16	0
Processed Incomp. GP Applications:	0	0
Processed Comp. GP Applications:	0	0
Processed Incomp. Ind. Permit Apps:	4	0
Processed Comp. Ind. Permit Apps:	1	0
Processed Incomp. ESCGP Apps:	0	0
Processed Comp. ESCGP Apps:	0	0
Applications Withdrawn:	0	0
Drafted DEP Withdrawal letters:	0	0
Authorized General Permits:	0	0
Issued Individual Permits:	4	0
Processed Minor Modifications:	3	0
Prepared Minor Mods for DEP:	0	0
Completed Records of Decision:	4	0
Completed RODs for Minor Modification:	1	0
Processed Co-Permittee Applications:	6	0
Processed Transferee Applications:	0	0
Reviewed Notices of Termination:	0	0
Acknowledged Notices of Termination:	0	0
Reviewed Co-Permittee Release of Liability:	1	0
Acknowledged Co-Permittee Release of Liability:	2	0

	<u>Plan Reviews:</u>	<u># of sites:</u>
Post Construction Stormwater Management:	16	16
Erosion Sediment Control:	35	29

<u>Above meetings included:</u>	<u>MCCD:</u>	<u>PennDOT:</u>
Pre- Application Meetings:	17	0
Buffer/Act 167 Meetings:	3	0
Plan review meetings:	11	0
Meetings with DEP:	8	0
Elevated Review meetings:	0	0
Pre-Construction meetings:	10	0
Technical Assistance Calls:	16	0
Tech/compliance assistance meetings:	0	0

<u>Above staff meetings included:</u>		
Meetings to discuss PCSM issues with P.E.:	12	0
P.E. technical assistance meetings to the tech staff:	21	0

Chapter 105 Activities:

Telephone Calls:	42	0
Meetings:	6	0
Staff Meetings:	4	0
Gen Corr:	66	0
Received GP Applications:	2	0
Reviewed GP Applications:	8	0

Acknowledged GPs:

GP-1:	0	0
GP-2:	7	0
GP-3:	0	0
GP-4:	0	0
GP-5:	0	0
GP-6:	0	0
GP-7:	0	0
GP-8:	0	0
GP-9:	0	0
GP-10:	0	0

Withdrawn GP applications:	0	0
Transferred GP applications:	0	0

The above included:

Technical Assistance Calls:	10	0
Meetings:	5	0
#105 Site Visits	5	1

Dirt and Gravel/Low Volume Roads:

Meetings:	5
Phone calls:	16
General Correspondence:	30
Site Inspections:	9
Quarry visits:	1
Staff Meetings:	2

Agriculture:

Meetings:	8	
Telephone Calls:	8	
General Correspondence:	16	
Site Visits:	4	
Manure Management	0	
General Agriculture Tasks	14	

I. CHAPTER 102 AND 105 PA DEP DELEGATION AGREEMENTS

ON-SITE INSPECTIONS/COMPLAINT HANDLING

1. One on-site inspection, Follow-up, Birch Brier Estates 740 Timberline Trail Fill (Chestnuthill) - Additional stabilization needed along with repairs to silt fencing. DEP Solid Waste taking no action on site. IR 2 sent
2. One on-site inspection, Complaint, Birch Brier Estates Vanicky Yard Grading (Chestnuthill) - Lot cleared and grubbed without development of E&S Plan or implementation of E&S BMP's. IR 1 sent.
3. One on-site inspection, Follow-up, Blue Capstone 2357 Paxmont Drive Dwelling (Tobyhanna) - Additional touch-up stabilization needed across site. Site is currently in compliance. IR 3 sent.
4. One on-site inspection, Complaint, Busch Residential Dwelling 5212 Mountainside Drive/ Manzie Excavating and Buff Construction (Stroud) - Compost sock installed but requires minor corrections. No E&S Plan onsite. IR 1 sent.
5. One on-site inspection, Complaint, Connors Lots- Dawn Lane and Melvin Lane (Middle Smithfield) - No earth disturbance performed. Site is currently in compliance. No IR sent.
6. One on-site inspection, Follow-up, Kingswood Lake Drainage Improvements/ Altemose (Eldred) - E&S Plan developed, E&S BMP's installed and stabilization applied. Chapter 105 violations resolved. Site is currently in compliance. Chapter 102 IR 2 and Chapter 105 IR 2 sent.
7. One on-site inspection, Complaint, Magdziak Grading 234 Hollow Road (Middle Smithfield) - Grading performed around barn and dwelling without development of E&S plan or implementation of E&S BMP's. IR 1 sent.
8. One on-site inspection, Follow-up, McNicholas Yard Grading- 181 South Easton Belmont Pike (Hamilton) - E&S Plan developed, E&S BMP's installed and stabilization applied. Site is currently in compliance. IR 2 sent.
9. One on-site inspection, Follow-up, Ottinger Property- 207 Greenzweig Road (Eldred) - Stabilization applied and E&S BMP's installed. Site is currently in compliance. IR 2 sent.
10. One on-site inspection, Complaint, Kleintop Barn Access (Polk) - owner graded road along hillside to access proposed pole barn. Area is seeded. IR 1 sent.
11. One on-site inspection, Complaint, Nauman Chipperfield Residence/ Nauman (Stroud) - Single family dwelling being constructed on stone hillside. Compost sock installed. IR 1 sent.
12. One on-site inspection, Follow-up, Sebring Pole Barn (Pocono)- Owner has filter fence installed. E&S plan developed and on-site. IR 2 sent.
13. One on-site inspection, Complaint, Crawford Lot-Brick Church Rd/Keesler (Hamilton) - Site cleanup and grading near intermittent stream, no BMPs. IR 1 sent.
14. One on-site inspection, Follow-up, Kononenko Wetland Dredging (Smithfield)- owner restored wetland area that had been dredged. Follow-up letter sent.
15. One on-site inspection, Complaint, Team VFill Site (Stroud) - 40-50 loads of fill dumped over embankment along driveway. No BMPs or E&S plan. IR 1 sent.
16. One on-site inspection, Complaint, Northridge-Grossi Lots(Pocono/Jackson) - Two lots disturbed. E&S plans not on site/not submitted per pre-app mtg. IR to be sent.

17. Two on-site inspections, Complaint, Smithfield Gateway HOP/Leeward (Smithfield) - Clearing along 209 started prior to pre-construction meeting/Copermittee notice. No BMPs at 209 cross pipe. Sediment laden water discharging during rain event. IR 1 sent with NOV. Copermittee form submitted. Pre-con held and BMPs installed.
18. One on-site inspection, Follow-up, Munz Firewood Lot (Stroud) - Owner bermed up driveway material along road but did not stabilize flow path. IR 2 sent.
19. One on-site inspection, Routine, The Woods Residential Subdivision/Parisi (Polk) - Revised plans received. Basin 3 area not stabilized, additional graded areas not included in revised plans. IR 35 sent.
20. One onsite inspection, Follow up, 7629 Lakeshore Dr. Arrowhead Lake HOA (Coolbaugh) Boardwalk constructed in wetland. The boardwalk was disassembled and materials were moved to an upland area. Voluntary restoration complete letter to be sent.
21. One onsite inspection, Complaint, 124 Gabriel Dr. (Smithfield) No 102 or 105 Violations were evident at the time of inspection. IR 1 sent.
22. One onsite inspection, Complaint, 599 Pensyl Creek Rd. (Hamilton) No violations noted at the time of inspection. IR 1 Sent.
23. One onsite inspection, Complaint, 471 Lower Swiftwater Rd. (Paradise) Stream channelized with hand tools and fill was side cast in apparent wetlands. No 105 permits, E&S plan, or BMPs in place. Material was then removed and placed in an upland area. Area around stream was then stabilized. Chpt 102 and 105 IR 1 and voluntary restoration agreement sent.
24. One onsite inspection, Complaint, 543 Norman Ct. (Lehm/Smithfield) county line ran through property and all violations were on Pike side of the property. ~40+ truckloads of fill was obtained off Facebook. No E&S plan or BMPs on site at the time of inspection. Site referred to Pike County CCD. IR 1 sent.
25. One onsite inspection, Routine, 7614 Lakeshore Dr.(Tobyhanna)Silt fence was knocked down and ripped. Contractor immediately repaired silt fence and sent pictures. IR 1 sent.
26. One onsite inspection Complaint, 5186 Classic Drive (Coolbaugh)Site was clear, grubbed and filled. No E&S plan or BMPs on site at the time of inspection. IR1 to be sent.

The above OSI included Complaint Inspections on Sites under Pa Code Title 25 Chapter 102 and/or 105 regulations;

- 15 Sites were Complaints;
- 0 Notice of Violation or Compliance Notice sent or pending;
- 0 Sites were referred to DEP or appropriate authority.
- 0 Sites were conducted as technical assistance

II. WATERSHED SPECIALIST REPORT

- Reviewed 2022 DEP EE grant contract documents for MCCD's stream table
- Internal meeting regarding purchase of stream table
- Correspondence with vendor regarding purchase of stream table
- Internal meeting regarding Conservation Camp responsibilities

- Prepared CDWS quarterly and annual reports
- Submitted CDWS annual funding renewal paperwork
- Correspondence with DEP regarding CDWS PracticeKeeper responsibilities and training requirements for the 2022-2023 contract period
- Completed the "Recording Growing Greener and Section 319 Projects in the PracticeKeeper Database (2022)" series on Clean Water Academy
 - 26 webinars
- Tested DEP BMP modules against provided user guides in the PracticeKeeper Environment per CDWS grantee agreement
- Internal meeting regarding CDWS program status
- Site visit with landowner interested in installing a multifunctional buffer
 - Reviewed PACD grant materials and current site conditions
- Site visit to DGLVR stream crossing project in Pocono Township
- Attended TCTCWA May board meeting
- Provided water quality sampling technical assistance to TCTCWA
- Provided comment on TCTCWA/WCLV Wetland Boardwalk grant
- Met with TCTCWA and Stroud Water Research Center staff to assist with Mayfly sensor installation
- Attended one Master Watershed Steward training
- Completed Master Watershed Steward program and final exam, established as a conservation partner with the program
- Installed three downspout planters with Master Watershed Steward Coordinator as part of Giant Foods grant
- Correspondence with Keystone 10 Million Trees Program regarding 500 trees, shelters and stakes allotted for Monroe County for 2022-2023
- Attended LWWMD May board meeting
- Reviewed LWWMD Watershed Management Plan for comment at Watershed Management Committee
- Two meetings regarding Act 167 Stormwater Management Plan update
- Compiled Tobyhanna and Brodhead Act 167 Stormwater Management Plans for submittal to DEP
- Assisted with Cranberry Creek kayak trip
- Assisted with stormwater BMP bus tour for JHA Companies

III. AGRICULTURE

- One farm visit with technical service providers and farmer for the Northeast Region Nutrient Management Reimbursement Program
- Produced farm map in preparation for NMP site visit
- Correspondence with farmers, NRCS, Wayne Conservation District, and Technical Service Providers regarding Northeast Region Nutrient Management Reimbursement Program
- Site visit with farm regarding conservation planning, construction of composting facility and the Northeast Region Nutrient Management Reimbursement Program
- Site visit with farm regarding Northeast Region Nutrient Management Reimbursement Program

- Correspondence regarding MCCD No-till Drill program
- Picked up Esch 5505 No-till Drill, received instruction on operation of the drill from farmer
- Met with Wayne Conservation District Agriculture Technician to go over maintenance of MCCD's no-till drill and to discuss Wayne County's rental program
- Met with landowner interested in renting no-till drill
- Dropped off no-till drill at the Monroe County Correctional Facility
- Updated MCCD's no-till drill equipment rental agreement
- Correspondence with Farm to School stakeholders
- Two internal meetings to review Farm to School grant objectives
- Drafted quarterly Farm to School stakeholders meeting agenda and compiled program status updates for the group
- Hosted quarterly Farm to School stakeholders meeting
- Farm to School program planning
- Attended webinar for iMapInvasives Overview
- Completed "Pennsylvania Phosphorus Index" webinar on Clean Water Academy
- Correspondence with NRCS regarding AgLearn database access
- Prepared ACT quarterly report

IV. DIRT AND GRAVEL/LOW VOLUME ROADS

- Performed pre-con mtg, during construction inspections and technical assistance at Park Lane culvert replacement with Pocono Township road crew.
- Attended 3 webinars from CDGRS.
- Obtained landowner permission for stream training certification site.
- Prepared 3 contracts and payments for DG/LVR projects approved in May and updated GIS tracking.

V. MISCELLANEOUS

- Attended Manager Training Subcommittee meeting via Zoom
- All staff attended in-house fire extinguisher training
- All staff internal meeting held
- All staff attended Monroe County Training via Zoom for Providing Customer Service in a Less than Civil Environment
- Preparation of Building Demo RFP
- Multiple staff planned and executed a contracted BMP Bus tour for interns at JHA Companies Consulting
- Conducted interview for GIS PCSM internship for fall

Project Review Tally for Board Report**Start Date**

6/1/2022

End Date

6/30/2022

ES Reviews*:Total Number of ES Reviews this period **30**Total Number of Sites **29**

*Includes all projects (ES, Timber Harvest, NPDES , and ES plans for 105 permits, and NPDES minor modifications)

PCSM Reviews (NPDES Sites):Total Number of PCSM Reviews this period **16**Total Number of Sites **16****Acreage:**Project Acres **216.25**Disturbed Acres **68.94**

Acreages reported here are for new applications received between the start and end dates, and does not represent projects under construction.