

**TECHNICAL REPORT**  
**Board of Directors Meeting, March 2022**

STEVEN BAADE, CPESC  
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The following correspondence, calls and meetings include consultation with applicants to expedite permit processing, technical assistance and consultation to uphold Chapter 102 and 105 compliance in accordance with MCCD delegation:

<b><u>Chap. 102/NPDES</u></b>	<b><u>MCCD:</u></b>
Telephone Calls:	70
Meetings:	46
Staff Meetings:	38
Gen Corr:	219
Applications Received:	6
Processed Incomp. GP Applications:	0
Processed Comp. GP Applications:	0
Processed Incomp. Ind. Permit Apps:	1
Processed Comp. Ind. Permit Apps:	2
Processed Incomp. ESCGP Apps:	0
Processed Comp. ESCGP Apps:	0
Applications Withdrawn:	0
Drafted DEP Withdrawl letters:	0
Authorized General Permits:	0
Issued Individual Permits:	2
Processed Minor Modifications:	3
Prepared Minor Mods for DEP:	0
Completed Records of Decision:	3
Completed RODs for Minor Modification:	3
Processed Co-Permittee Applications:	6
Processed Transferee Applications:	0
Reviewed Notices of Termination:	0
Acknowledged Notices of Termination:	2
Reviewed Co-Permittee Release of Liability:	0
Acknowledged Co-Permittee Release of Liability:	0

**Plan Reviews:**

Post Construction Stormwater Management:	5
Erosion Sediment Control:	11

**Above meetings included:****MCCD:**

Pre- Application Meetings:	9
Buffer/Act 167 Meetings:	4
Plan review meetings:	9
Meetings with DEP:	1
Elevated Review meetings:	0
Pre-Construction meetings:	9
Technical Assistance Calls:	2
Tech/compliance assistance meetings:	1

**Above staff meetings included:**

Meetings to discuss PCSM issues with P.E.:	8
P.E. technical assistance meetings to the tech staff:	31

**Chapter 105 Activities:**

Telephone Calls:	13
Meetings:	2
Staff Meetings:	3
Gen Corr:	30
Received GP Applications:	3
Reviewed GP Applications:	0

**Acknowledged GPs:**

GP-1:	0
GP-2:	0
GP-3:	0
GP-4:	0
GP-5:	0
GP-6:	0
GP-7:	0
GP-8:	0
GP-9:	0
GP-10:	0

Withdrawn GP applications:	0
Transferred GP applications:	0

**The above included:**

Technical Assistance Calls:	8
Meetings:	2
#105 Site Visits	2

**Dirt and Gravel/Low Volume Roads:**

Meetings:	4
Phone calls:	4
General Correspondence:	11
Site Inspections:	6
Quarry visits:	0
Staff Meetings:	4

**Agriculture:**

Meetings:	10
Telephone Calls:	11
General Correspondence:	15
Site Visits:	2
Manure Management	6
General Agriculture Tasks	2

## **I. CHAPTER 102 AND 105 PA DEP DELEGATION AGREEMENTS**

### **ON-SITE INSPECTIONS/COMPLAINT HANDLING**

1. One on-site inspection, Complaint, Mousseau Lot-SR534/Fine Line (Polk)- Rock Entrance installed. Lot cleared and grubbed with no E&S BMPs/plan. Owner has submitted plan. IR 1 sent.
2. One on-site inspection, Routine, Gorman Bank Protection/E.F. Possinger (Hamilton) - Approximately 120' of R-6 riprap placed on bank of Appenzell Creek without Chapter 105 permit. 105 IR sent. Chapter 102 IR sent to contractor.
3. One on-site inspection, Complaint, Heagy Fill Site-Howeytown Rd (Middle Smithfield) -Fill from NJ graded on approximately  $\frac{3}{4}$  acre of lot near Tim's Swamp. No E&S BMPs or plans. IR 1 sent.
4. Four on-site inspections, Complaint, Castle Rock Acres (Middle Smithfield) - Four lots with fill material from NJ-one owner referred several neighbors: 136 Rock Dr/Cannetti- Fill in wetland. 105 IR sent. 137 Rock Dr/Ryan- Fill in wetland. 105 IR sent. 156 Rock Dr/Fuentes- Loads dumped adjacent to wetland. IR pending contact with owner. 172 Rock Dr/Caballeros- Fill graded around house. No wetlands. 102 IR to be sent.
5. One on-site inspection, Complaint, Gobinram Fill Site- Jackson Dr (Middle Smithfield) - fill graded around house on small lot. No BMPs or plan. 102 IR to be sent.
6. One on-site inspection, Complaint, Foxwood Campground Improvements and Fill (Smithfield) - Approximately 200+ loads of fill imported to campground from New Jersey with no documentation or source of fill provided to MCCD. 6 acres of earth disturbance without obtaining NPDES permit. Sediment discharged into waters of the Commonwealth. Site is currently in violation. IR 1 sent with Notice of Violation.
7. One on-site inspection, Complaint, 179 Heck Road Fill site (Polk) - Fill imported from New Jersey without documentation or receipts. No E&S Plan onsite. IR 1 sent
8. One on-site inspection, Complaint, 580 Interchange Road Grading (Polk) - Disturbance performed adjacent to PennDOT culvert without implementation of E&S BMP's or application of stabilization. IR 1 sent.
9. One on-site inspection, Complaint, Brushy Lane Private Road- Zacharias/ EMB Custom Builders (Jackson) - Minor area of disturbance lacks adequate stabilization. IR 2 sent.

**The above OSI included 12 Inspections on 12 Sites under Pa Code Title 25 Chapter 102 and/or 105 regulations;**

- 8 Sites were Complaints;
- 1 Notice of Violation or Compliance Notice sent or pending;
- 5 Sites were referred to DEP or appropriate authority.
- 3 sites under Chapter 105

## **II. WATERSHED SPECIALIST REPORT**

### **Staff Meetings and Trainings**

- Attended PACD 3-part Communications Webinar
- Attended Stroud Water Research Center "Tested Methods for Establishing Riparian Forested Buffers" Webinar

- Attended virtual 2-day PACD all-staff conference
- Internal training for Water Quality Study DEP audit
- Internal training on use of MCCD Access database
- Two internal meetings regarding Nonpoint Source Pollution and Buffer Planting Workshop (NPS Workshop)
- Meeting with Monroe County Planning Commission regarding 2022 Water Quality Study

#### Watershed Organization Meetings and Assistance

- Met with Master Watershed Steward (MWS) coordinator to discuss partnership role for upcoming 2022 class
- Met with MWS coordinator to discuss logistics of NPS Workshop and live stake presentation and demonstration
- Correspondence with MWS coordinator regarding use of Penn State Extension signage templates for NPS Workshop
- Meeting to discuss 2022 event/outreach planning with TCTCWA, Watershed Coalition of the Lehigh Valley, and APWC
- Correspondence with TCTCWA Executive Director regarding outreach planning
- Attended LWWMD February Board Meeting
- Attended LWWMD Strategic Planning workgroup
  - Assigned to Watershed Management Plan Committee
- Reviewed 2006 LWWMD Watershed Management Plan
- Correspondence with LWWMD Executive Director regarding Watershed Management Plan update
- Attended BWA roundtable at Cherry Valley Wildlife Refuge
- Correspondence with all Monroe County watershed associations requesting input on Water Quality Study site selection

#### General

- Met with USFWS Cherry Valley Refuge Manager to discuss logistics of the NPS Workshop
- Developed planting plan for NPS Workshop - 50 trees and 90 live stakes
- Received quotes and submitted purchase orders to Archewild and Ernst Seeds for trees and live stakes for NPS Workshop
- Received quotes and submitted purchase order to Simplex Image Solutions for NPS Workshop signage
- Submitted budget adjustment to PACD for NPS Workshop
- Developed questionnaire for NPS Workshop, received approval from PACD

### **III. AGRICULTURE**

#### Act 38

- Correspondence with Wayne Conservation District regarding Northeast Nutrient Management Plan Reimbursement Program (NMP Grant)
- Correspondence with NRCS regarding NMP grant
- Correspondence with landowners regarding NMP Grant
- Two farm visits to discuss NMP Grant enrollment

- o Farmers signed on to program, paperwork sent to WCD for processing

#### Farm to School

- Five internal meetings regarding curriculum planning and Ag Day logistics and supplies
- Sent out Ag Day vendor outreach email
- General correspondence with Stroudsburg High School staff, potential exhibitors and stakeholders regarding Ag Day
- Drafted Ag Day vendor form
- Received quotes for Ag Day banner
- Submitted grant budget modification to USDA
- Submitted No-Cost Extension and Program Modification to USDA
- Prepared agenda and task list for Farm to School Stakeholders meeting
- Hosted Farm to School Stakeholders meeting

#### General Agriculture Tasks

- Correspondence with farmer regarding 2022 REAP application
- Attended virtual 2022 Conservation District and PA Agency Ag Meeting

#### **IV. DIRT AND GRAVEL/LOW VOLUME ROADS**

- Reviewed and commented on proposed updated program stream crossing policy.
- Attended three webinars on updated stream crossing policy.
- Held a pre-application meeting for a potential project in Polk Twp.
- Visited potential stream crossing training sites for CDGRS trainings.

#### **V. MISCELLANEOUS**

- Prepared the 2022 105 logs for use.
- Train new office assistant and RCS staff
- Archive GIS project with DEP and MCPC
- Public notice and website update for Act 167 Hearing
- Attended Quarterly Regulated community forum
- Multiple staff attended Access Training for New Employees
- PAG-01 Clean Water Academy course and Webinar
- Access Database Updates for Project Archiving
- Prepared PCSM Spreadsheet Presentation for DEP Training
- Prepared Presentation Outline for MCCD May Workshop
- Multiple staff attended two day PACD virtual Staff Conference
- Attended Chapter 105 DEP E-Permitting updates webinar
- Internal water quality study meeting between MCCD and MCPC
- Researched & coordinated professional services for 2022 WQ study
- Provided internal WQ study training to MCCD staff in preparation for DEP audit
- Provided training to new technician on SOP's and Chapter 102 regulations

## Project Review Tally for Board Report

Start Date

2/1/2022

End Date

2/28/2022

### ES Reviews\*:

Total Number of ES Reviews this period

Total Number of Sites

\*Includes all projects (ES, Timber Harvest, NPDES , and ES plans for 105 permits, and NPDES minor modifications)

### PCSM Reviews (NPDES Sites):

Total Number of PCSM Reviews this period

Total Number of Sites

### Acreage:

Project Acres

Disturbed Acres

Acreages reported here are for new applications received between the start and end dates, and does not represent projects under construction.