



MONROE COUNTY  
CONSERVATION DISTRICT

*Conserving Natural Resources for the Future*

Technical Section Tel (570) 629-3060 • Environmental Education Tel (570) 629-3061  
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## MONROE COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES April 20, 2023

**MEMBERS PRESENT:** Bob Armstrong, Sharon Laverdure, Roger McFadden, Craig Todd, Brian Winot, Donna Foulk, and Jason Smith.

**DISTRICT STAFF:** Kristina Heaney, Lori Kerrigan, John Motz, Mike Wilk, Drew Wagner, David Lucykanish, Barbara Bistras, and Iwona O'Connor.

**COOPERATING AGENCIES:** Janet Creegan-DEP, Julia Sherer- MCPC, Jennifer Matthews- NRCS

**PUBLIC:** Paula Heeschen-BWA, Tarah Probst- Pennsylvania State Representative, Mackenzie Mueller- Senator Rosemary Brown's Representative, and Rodney Stark.

Bob Armstrong called the meeting to order at 10:01 AM.

**Public Comment:** None

**Executive Session:** Craig Todd called the executive session at 10:01 AM to discuss personnel matters. The board members returned to the regular session at 10:23 AM.

**Board Meeting Minutes:** Bob Armstrong asked for the approval of the March 16, 2023, Board Meeting Minutes.

A motion was made by Sharon Laverdure, seconded by Jason Smith to approve March 16, 2023, Board Meeting Minutes.

**EE Report:** The report was provided to the board in their packet. Kristina Heaney updated the board that the year-to-date number of environmental education programs reached one

hundred and fifty-six (156,) and the attendance was 4,951. Bob asked who helped to plan the Ag Day. Kristina replied that it was Brittney Coleman, David Hooker, Barbara Bistras, and herself.

Barbara B. reported that this year's Maple Sugaring's net profits were the highest ever. The best income came from the tree sponsors. She added that the rain barrels sales moved to the gift shop and credit card implementation will be helpful in improving the budget. Brian Winot suggested organizing and scheduling more programs since people are seeking to be out after Covid restrictions ended.

**Tech Report:** Lori Kerrigan provided the technical report in the board packet. She disclosed that in the month of March, there were two hundred and ninety-two (292) correspondences, three (3) new individual permits issued, three (3) records of the decision submitted to the DEP, and one (1) notice of termination acknowledged. Twenty (20) inspections were conducted, of which eight (8) were complaints. Lori indicated that the 2023 Water Quality Study was completed. She reminded the board that the NPDES workshop is scheduled for May 12<sup>th</sup>, 2023 with over one hundred (100) people registered already, as well as five (5) vendors and two (2) guest speakers. Lori informed the board that the BMPs bus tour was a success. Twenty (20) people traveled around the Monroe County BMPs, including buffers and a green rooftop at Northampton Community College. Craig Todd verified that sites 2 and 16 on the technical report were the same. Donna Foulk reminded the board that the No-Till-Drill machine is still not being used by the local farmers and the two (2) million dollars required insurance issue must be resolved one way or another.

**DGLVR:** John Motz reported that he and David Hooker met with Shaun McAdams from the Center last week to complete the as-built survey of the Park Lane project. They concluded that the controls, restoration, and creek are performing satisfactorily. John highlighted that David is only one training away from being a stream replacement certified DGLVR technician. The program is still searching for a local DSA stone supplier. The plans for the Whitey B project in the Polk Township were completed by the engineer and they should be ready to submit for their permit shortly. Kristina reminded the board that registration for the homeowners and homeowners associations dirt and gravel road maintenance workshop on April 29, 2023, is open.

**District Managers Report:** Kristina Heaney provided her report in the board packet. She informed the board that the roof replacement project will begin on May 22, and should last around one (1) month. Kristina highlighted the Ag Day and thanked all for attending. The event was a huge success with over 1,100 students and the USDA, the grant holder, attending. The event featured some live animals and introduced the students to new agricultural career paths.

Bob Armstrong asked for approval of the Recommendation to Monroe County for hire: Resource Conservation Specialist Position.

A motion was made by Roger McFadden, seconded by Jason Smith, for approval of the Recommendation to Monroe County for hire: Resource Conservation Specialist Position.

Bob Armstrong asked for approval of Pennsylvania Environmental Counsel Letter of Support: William Penn Foundation- Supporting Nature Based Stormwater Management Policies and Practices in the Delaware River Basin

A motion was made by Craig Todd, seconded by Brian Winot, to approve Pennsylvania Environmental Counsel Letter of Support: William Penn Foundation- Supporting Nature Based Stormwater Management Policies and Practices in the Delaware River Basin

Bob Armstrong asked for approval of the Letter of Support for Watershed Coalition of the Lehigh Valley's Pocono Forests and Waters Mini-Grant application.

A motion was made by Sharon Laverdure, seconded by Roger McFadden to approve the Letter of Support for Watershed Coalition of the Lehigh Valley's Pocono Forests and Waters Mini-Grant application.

Bob Armstrong asked for approval of Growing Greener Grant II- Change Order Barton and Loguidice in the amount of up to \$34,500.00 and five (5) visits.

A motion was made by Bob Amstrong, seconded by Craig Todd to approve Growing Greener Grant II- Change Order Barton and Loguidice in the amount of up to \$34,500.00 and five (5) visits.

**Out of County Travel:**

Bob Armstrong asked for approval of Out of County Travel.

A motion was made by Roger McFadden, seconded by Brian Winot, to approve Out Of County travel.

**Work Session Reports:**

Bob Armstrong asked for approval of Work Session Minutes.

A motion was made by Brian Winot, seconded by Jason Smith, to approve Work Session Minutes.

**Financial Report:**

**Invoice Lists for April 19, 2023:**

Bob Armstrong asked for the approval of the April 19, 2023 invoice list.

A motion was made by Roger McFadden, seconded by Craig Todd, to approve the invoice list for April 19, 2023.

**Balance Sheet as of 3/31/2023:**

Bob Armstrong asked for approval of the Balance Sheet as of 3/31/23.

A motion was made by Roger McFadden, seconded by Brian Winot, to approve the Balance Sheet as of 3/31/2023.

**2022 Year-End Report:**

Bob Armstrong asked for approval of the 2022 Year-End Report.

A motion was made by Roger McFadden, seconded by Craig Todd, to approve the 2022 Year-End Report.

**Cooperating Agency Reports:**

**NRCS-** Jennifer Matthews provided her report in the board packet. She thanked all for including her in the Ag Day.

**DEP-Janet Creegan** provided the DEP report in the board packet. She announced that the Growing Greener Grant opens tomorrow and it includes funding for Act 167. She reminded everyone again to fill out their financial interest forms.

**MCPC- Julia Sherer** reported that the Planning Commission approved the 2021 Water Quality Study.

**Senator Brow's Representative- Mackenzie Muller** reported that the Senate partakes in budget hearings which include talks of Growing Greener funding. She added that the ESU performs free tick testing.

**Public Comment:**

**Paula Heeschen-BWA** asked about NOV sites #2 and 16 from the technical report. She was informed that the site was snow-covered and no earth disturbance was observed at the time of the follow-up inspection. She was also advised that the site is 98.2 acres.

**Bob Armstrong adjourned the meeting at 11:24 AM.**

Respectfully submitted,

O'Connor

Iwona O'Connor  
Office Assistant Sr.

**The next MCCD Board of Directors Meeting will be held on Thursday,  
May 18, 2023, at 10:00 AM at the Monroe County Conservation District.**