



MONROE COUNTY
CONSERVATION DISTRICT

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MONROE COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES
February 16, 2023

MEMBERS PRESENT: Bob Armstrong, Sharon Laverdure, Roger McFadden, Craig Todd, Brian Winot, Donna Foulk, and Jason Smith.

DISTRICT STAFF: Kristina Heaney, Lori Kerrigan, Roger Spotts, John Motz, Mike Wilk, Drew Wagner, Steven Baade, David Lucykanish, Barbara Bistras, and Iwona O'Connor.

Cooperating Agencies: Janet Creegan-DEP, Alec DeLong- PFBC, Julia Sherer- MCPC

PUBLIC: Paula Heeschen-BWA, Mackenzie Mueller- Senator Brown's office representative, Rick Wyckoff- LTS Homes, Jack Fossett, and Rodney Stark.

Bob Armstrong called the meeting to order at 8:01 AM.

Public Comment- None.

Board Meeting Minutes: Bob Armstrong asked for the approval of the January 19, 2023 board meeting minutes.

A motion was made by Sharon Laverdure, seconded by Roger McFadden to approve the January 19, 2023 board meeting minutes. Motion carried.

EE Report: The report was provided to the board in their packet. Roger summarized that currently, the EE program was preparing for Maple Sugaring, with public days scheduled for March 4th and 11th, 2023. The tree taping started last week, and over five hundred (500) gallons of sap were already collected. The tree sponsors' number reached over one hundred and eighty (180.)

Roger added that his school schedule for spring was full as well. The EE program also received an application for contracted services from Ann Suma- a local retired teacher, previously awarded "a teacher of the year," and with all her clearances up to date. Roger further explained that the EE program would require three (3) people to be contracted, and each would work one (1) or two (2) days a week.

Bob Armstrong asked for the approval of Contracted Services- Ann Suma.

A motion was made by Sharon Laverdure, seconded by Jason Smith, to approve Contracted Services- Ann Suma. Motion carried.

Tech Report: Lori Kerrigan provided the technical report in the board packet. She disclosed that in the month of January, there were three hundred and two (302) correspondences, one (1) new general permit authorized, and four (4) individual permits issued. There were also five (5) records of the decision completed, three (3) notices of termination were acknowledged, as well as two (2) chapter 105 program permits- GP3 and GP7. Twenty-seven (27) inspections were conducted, of which twelve (12) were complaints.

Lori informed the board that technical staff continued to meet with the Monroe County Townships' Supervisors to inform them of the requirements for adopting the Act 167 stormwater ordinance and invite them to the 167- BMPs bus tour, scheduled for April 14th, 2023.

Lori added that technical staff also continued to work on the Water Quality Study.

Bob questioned item#10 on the technical report. Lori and Kristina explained that MCCC advised the contractor not to start the work until the NPDES permit review was completed. Unfortunately, the contractor began the tree removal process (with minimal earth disturbance) and was issued a warning to stop the work. Craig added that the contractor proceeded at the environment's risk.

Bob added that the watershed report contained an item on planting five hundred (500) trees. Kristina continued that these were saplings from the Keystone Ten Billion Trees Grant and they will be used in multiple different projects in the county.

DGLVR:

John Motz reported that the DGLVR Center asked to use one of our sites and the building for another round of stream crossing certifications. Bob asked how many projects we currently have. John replied that there were two (2) dirt and gravel projects held over from last year, as well as Polk Township's Whitey B Road's stream crossing. The plan designer

was wrapping up the design for the permit application for that project, which would then go out to bid. John added that the DGLVR program will look for new projects this spring

District Managers Report: Kristina Heaney provided her report in the board packet. She invited all the board members to attend the NPDES Workshop, scheduled for May 12th, 2023. She explained that she's been working with David Hooker on the ACAP program, trying to find a solution for all of Monroe County's farmers to be eligible for this program. Kristina and Dave revised the template letters and designed new ranking procedures for this program as well. They also attended the county's grant writer training, where they were referred to ECIVIS, which offers a comprehensive list of grant opportunities from private, public, federal, and state sources. It would be a very helpful tool for them in finding funds.

Bob Armstrong asked for the approval of the Renewal of the PennDOT Agility Agreement.

A motion was made by Craig Todd, seconded by Sharon Laverdure, to approve the Renewal of the PennDOT Agility Agreement. Motion carried.

Bob Armstrong asked for approval of the Recommendation to Parking Improvements for the Kayak Shed.

A motion was made by Brian Winot, seconded by Roger McFadden, to approve the Recommendation to Parking Improvements for the Kayak Shed. Sharon Laverdure abstained from the vote. Motion carried.

Bob Armstrong asked for approval of the 2023 Board Meeting Dates and Work Session Schedule.

A motion was made by Craig Todd, seconded by Roger McFadden, to approve the 2023 Board Meeting Dates and Work Session Schedule. Motion carried.

Out of County Travel:

Bob Armstrong asked for approval of out of county travel.

A motion was made by Brian Winot, seconded by Jason Smith, to approve out of county travel. Sharon Laverdure abstained from the vote. Motion carried.

Committee Meetings Reports:

Bob Armstrong asked for approval of the Budget and Finance Committee Meeting Summary.

A motion was made by Roger McFadden, seconded by Jason Smith to approve the Budget and Finance Committee Meeting Summary.

Financial Report:

Bob asked Barbara how the new scanner was working. Barbara replied that it is good, and the final details, as well as training, were being worked out. Kristina added that since we were able to accept credit cards, the gift shop sold two (2) rain barrels to the garden club ladies. She added that for the past two (2) weeks the phone lines haven't been working. Barbara continued to explain the phone issues.

Invoice Lists for February 16, 2023:

Bob Armstrong asked for the approval of the February 16, 2023 invoice list.

A motion was made by Brian Winot, seconded by Roger McFadden, to approve the invoice list for February 16, 2023. Motion carried.

Balance Sheet as of 1/31/2023:

Bob Armstrong asked for approval of the Balance Sheet as of 1/31/23.

A motion was made by Roger McFadden, seconded by Brian Winot, to approve the balance sheet for 1/31/2022. Motion carried.

Cooperating Agency Reports:

DEP-Janet Creegan supplied the DEP report in the board packet. She announced that the Grow Greener Grant will open in April. She added that the Pick-up PA webinar, on how to organize a clean-up event, is scheduled for March 1st. She also reminded everyone to fill out their financial interest forms.

PA Fish and Boat Commission- Alec Delong reported that he provided the district with the trout stocking schedule and he welcomed all to volunteer. Alec also informed the board that PAFBC is planning a safe boating course for the public.

Mackenzie Mueller- Senator Rosemary Brown's office representative updated the board on the status of the house and the senate. She added that she will be happy to be a resource for the newsletter.

Julia Sherer- MCPC had nothing to report.

Bob publicized handouts provided to the board members. The Blood Drive is scheduled for March 18, and an adult yoga class for March 21 at 6 PM.

Donna Foulk briefed the board on a few new fireworks ordinances in Jackson and Chestnuthill Townships.

Public Comment: None

Bob Armstrong adjourned the meeting at 9:13 AM.

Respectfully submitted,

O'Connor

Iwona O'Connor
Office Assistant Sr.

**The next MCCD Board of Directors Meeting will be held on Thursday,
March 16, 2023, at 10:00 AM at the Monroe County Conservation District.**