



MONROE COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES
June 15, 2023

MEMBERS PRESENT: Bob Armstrong, Sharon Laverdure, Roger McFadden, Craig Todd (via Zoom) Brian Winot, Donna Foulk, and Jason Smith.

DISTRICT STAFF: Kristina Heaney, John Motz, Drew Wagner, David Hooker, David Lucykanish, OC Hearthstone, Mike Wilk, Barbara Bistras, and Iwona O'Connor.

COOPERATING AGENCIES: Janet Creegan-DEP, Alec Delong- PFBC, Jennifer Matthews-NRCS

PUBLIC: Paula Heeschen- BWA, Alex Jackson, and Rodney Stark

Bob Armstrong called the meeting to order at 10:06 AM.

Public Comment: None

Board Meeting Minutes: Bob Armstrong asked for the approval of the May 18, 2023, Board Meeting Minutes.

A motion was made by Sharon Laverdure, seconded by Roger McFadden to approve May 18, 2023, Board Meeting Minutes. A roll call vote was conducted. All voted in favor.

Recognition Award:

Becker Scholarship Recipient: Brooklyn Swen

Kristina Heaney congratulated Brooklyn Swen, the 2023 recipient of the Becker Scholarship. Brooklyn was not present to accept her award.

EE Report: The report was provided to the board in their packet. Kristina Heaney announced that the program's educator Alesia Gallo had a baby girl and is presently on a maternity leave. She added that the environmental education program is very busy post-Covid, and its summer camp program will start on June 19th.

Sharon noted that the Swamp Tigers from Pleasant Valley High School achieved 2nd place in the State's Envirothon competition.

Bob was informed that Brady's Lake was the first kayak program's trip.

Tech Report/ DGLVR: The technical report was provided to the board in their packet. John Motz praised the new Resource Conservation Specialist- OC Hearthstone for her safety advisor experience. He continued that the DGLVR program has two open (2) projects. He added that the road to the Brady's Lake is closed for the next few days for the DSA installation. John informed the board that the DGLVR Center will hold its annual workshop in Scranton this year. He reported that to this date, the district has received sixty-nine (69) complaints, which is a lower-than-average number for this time of year due to the Home Owner Associations finally displaying and distributing the Clean Fill notice and posters. Some of these associations even require an adequacy letter from MCCD's office before allowing their residents to bring in any materials.

Craig verified that #18 on the technical report was referred to the DEP on 10/15/22. Kristina responded that it is a slow progress due to determination of no common plan violation or NPDES permit requirement but only 105 related permitting and restoration agreement with potential penalty.

Brian Winot confirmed that 191 in Stroud Township from the previous month's report concluded with voluntary compliance and settlement penalties.

Bob Armstrong asked for approval of the D&GLVR Contract Extension- Whitey B Road.

A motion was made by Bob Armstrong, seconded by Jason Smith, to approve D&GLVR Contract Extension- Whitey B Road. A roll call vote was conducted. All voted in favor.

Watershed Specialist Report:

David Hooker reported that last month he was working on several grants. He presented the operations of PCSM BMPs at BWA's MS4 workshop. David coordinated tree planting at the Sand Spring Run and three (3) No-Till-Drill rentals that will help to cover a total of 23 acres in Monroe County. The No-Till-Drill rental fees are \$15 constant, followed by an additional \$15 for up to 10 acres and \$10 for each acre thereafter. It is considered a good deal for farms big and small.

District Managers Report: Kristina Heaney provided her report in the board packet. She informed the board that the roof replacement project has begun. The deck replacement was completed despite the smoke pollution from Canadian wildfires. Kristina added that currently, she's working on obtaining the prices for the front-of-the-building upgrades. This month she was also helping to train the newest technician.

Barbara presented two (2) copier quotes options (lease and purchase) to the board. The service contract for the existing unit was just extended in April 2023 but the copier is

outdated (over 10 years old) and the new replacement parts are impossible to obtain. The refurbished parts fail frequently and the consistency of Stratix customer service changed over the years. The decision on the new copy machine was tabled as the information regarding the cancelation of the current service contract wasn't available.

Bob Armstrong asked for approval of CDWS 5-year Grant Agreement.

A motion was made by Roger McFadden, seconded by Sharon Laverdure, to approve CDWS 5-year Grant Agreement. A roll call vote was conducted. All voted in favor.

The Board was informed that June 29, 2023 will be the Groundskeeper's Becky Hippler last day. She will retire from the District and move to Florida. The panel discussed the groundskeeper's position which includes the inside and outside of the building with the pay rate in range of \$12.50 an hour.

Bob Armstrong asked for approval of Advertising and Hire of Groundskeeper.

A motion was made by Roger McFadden, seconded by Brian Winot, to approve Advertising and Hire-Groundskeeper. A roll call vote was conducted. All voted in favor.

Out of County Travel:

Bob Armstrong asked for approval of Out of County Travel.

A motion was made by Jason Smith, seconded by Brian Winot, to approve Out Of County travel. A roll call vote was conducted. All voted in favor.

Financial Report:

Invoice Lists for June 14, 2023:

Bob Armstrong requested approval for the June 14, 2023 invoice list.

A motion was made by Roger McFadden, seconded by Bob Armstrong to approve the invoice list for June 14, 2023. A roll call vote was conducted. All voted in favor.

Balance Sheet as of 5/31/2023:

Bob Armstrong asked for approval of the Balance Sheet as of 5/31/23.

A motion was made by Roger McFadden, seconded by Bob Armstrong, to approve the Balance Sheet as of 5/31/2023. A roll call vote was conducted. All voted in favor.

Cooperating Agency Reports:

PA Fish and Boat Commission- Alec Delong reported that fifteen (15) people attended a free boating course in Lake Harmony. He added that currently, he is working on scheduling a similar seminar for the staff. The boating license is required to operate any vessel over 25HP for anyone born after 1982. The cost of obtaining a plastic license card is \$10. Alec and John Motz are also investigating a complaint of spearfishing in the creek.

NRCS- Jennifer Matthews provided the NRCS report in the board packet. She stated that the agency was finishing the list of contracts.

DEP-Janet Creegan provided the DEP report in the board packet. She reminded the board of the conservation district law webinar on June 28. Janet informed all that the Growing Greener Grant will close on July 23.

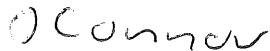
Donna Folk advertised the Pasture Walk at Harvest Home Farms owned by Rich DeFabo, a landscaper by trade. This program focuses on soil health and cover crops and will include two (2) sites visits. It is scheduled for July 18, 2023.

Public Comment:

None

Bob Armstrong adjourned the meeting at 11:05 AM.

Respectfully submitted,



Iwona O'Connor
Office Assistant Sr.

The next MCCD Board of Directors Meeting will be held on Thursday, July 20, 2023, at 10:00 AM at the Monroe County Conservation District.