



MONROE COUNTY
CONSERVATION DISTRICT

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MONROE COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES March 16, 2023

MEMBERS PRESENT: Bob Armstrong, Sharon Laverdure, Roger McFadden (via Zoom,) Craig Todd, Brian Winot, Donna Foulk, and Jason Smith.

DISTRICT STAFF: Kristina Heaney, Lori Kerrigan, Roger Spotts, John Motz, David Hooker, Mike Wilk, Drew Wagner, Steven Baade, Barbara Bistras, and Iwona O'Connor.

Cooperating Agencies: Janet Creegan-DEP, Julia Sherer- MCPC

PUBLIC: Paula Heeschen-BWA, Tarah Probst- Pennsylvania State Representative, Deborah Basalyga- FPAC-NRCS, PA, Rick Wyckoff- LTS Homes, Jack Fossett.

Bob Armstrong called the meeting to order at 10:01 AM.

Public Comment: Paula Heeschen asked to investigate a new down-slope road construction across from the Pocono Produce and near Route 191. She also would like to follow up on the tree-cutting project without the permit. Kristina promised to email an update to her.

Bob Armstrong conducted an attendance roll call. All Board Members were present.

Board Meeting Minutes: Bob Armstrong asked for the approval of February 16, 2023, Board Meeting Minutes.

A motion was made by Sharon Laverdure, seconded by Brian Winot to approve February 16, 2023, Board Meeting Minutes. A roll call vote was conducted. All voted in favor.

EE Report: The report was provided to the board in their packet. Roger summarized that the EE program concluded Maple Sugaring public days on March 4th and 11th, 2023. Over four hundred (400) people attended the events even though the weather did not cooperate.

Roger added that the EE program solicited school principals to nominate a Teacher of the Year. After reviewing all the applications, Christopher Tosh was chosen. He is a 4th-grade teacher from the East Stroudsburg Elementary School, involved with the Bog for a number of years and trout in the classroom.

Bob Armstrong asked for the approval of Christopher Tosh as a Teacher of the Year. A roll call vote was conducted. All voted in favor.

Roger asked for permission to advertise for the Summer Work Crew, consisting of one (1) supervisor and two (2) crew members. Barrett Donna- an environmental educator, would oversee these new employees.

Bob asked for the approval of the Summer Work Crew Advertisement of one (1) supervisor and two (2) crew members. A roll call vote was conducted. All voted in favor.

Tech Report: Lori Kerrigan provided the technical report in the board packet. She disclosed that in the month of February, there were two hundred and fifty-two (252) correspondences, two (2) new general permits authorized, and three (3) notices of termination acknowledged.

Lori informed the board that technical staff still continued to meet with the Monroe County Townships' Supervisors to inform them of the requirements for adopting the Act 167 stormwater ordinance and invite them to the BMPs bus tour, scheduled for April 14th, 2023. The planned tour will use an MCTA bus able to seat thirty-five (35) people, with some additional standing room. The deadline to register is April 1st, 2023. Brian Winot would like to join the tour, but only if he's not taking away a seat from any of the municipal leaders.

Lori added that the NPDES workshop is scheduled for May 12th, 2023, and all of the board members are welcome to attend.

Lori reported that technical staff continued working on the Water Quality Study.

Craig Todd asked for an update on the site that Paula Heeschen questioned. Lori and Kristina explained that MCCD conducted the second site inspection, but the inspection report wasn't ready yet. Not much on site changed and it was still under permit review. The contractor continued to clear trees without Earth disturbance. Craig asked if the site obtained its State and Federal clearances. Kristina replied that they did, and added that this site had existing access roads and no wetlands. The MCCD is working closely with the Department and its legal team because it is possible that this particular location might spawn substantial public attention.

Bob Armstrong questioned lines #7 and 8 on the technical report. The fill sites were referred to the DEP solid waste team. Bob asked for the DEP updates to be provided in the board packet, and the DEP solid waste referrals to be listed on the technical report. He added that Clean Fill posters should be widely distributed and he would like to see them on billboards.

Tarah Probst offered to publish the Dirty Dirt poster in her newsletter. She provided her cell phone number for contact.

Watershed Specialist Report: David Hooker provided the watershed specialist report in the board packet. David reported that he's been planning the MS4 workshop for the Monroe County Municipalities with the BWA and DEP. He met with Pocono Heritage Land Trust to scout water quality monitoring stations. He also planned two (2) tree planting events of two hundred and fifty (250) trees each. Dave submitted I&E data for six (6) farms to obtain more ACAP funding, and one (1) application to preserve a farm.

DGLVR: John Motz had nothing new to report, except that the DGLVR program is planning a maintenance workshop for Homeowner Associations on April 29, 2023.

District Managers Report: Kristina Heaney provided her report in the board packet. She informed the board that she's been working on an annual report due April 31, 2023. She attended the roof replacement pre-bid meeting. There were five (5) attendees present, and the open bidding will begin on March 22. Kristina also announced that she would like to plan a recognition event in April for John Woodling, a former Kettle Creek Board Member.

Bob Armstrong asked for the approval of the PACD request for a donation of \$500 for the salary survey.

A motion was made by Brian Winot, seconded by Sharon Laverdure, to approve the PACD request for donation of \$500 for salary survey. A roll call vote was conducted. All voted in favor.

Out of County Travel:

Bob Armstrong asked for approval of out of county travel.

A motion was made by Craig Todd, seconded by Jason Smith, to approve out of county travel. A roll call vote was conducted. All voted in favor.

Bob Armstrong asked for approval of Letter of Support for DCNR: NFWF Delaware River Grant.

A motion was made by Sharon Laverdure, seconded by Donna Foulk, to approve Letter of Support for DCNR: NFWF Delaware River Grant. A roll call vote was conducted. All voted in favor.

Bob Armstrong asked for approval of Stratix Copier Maintenance Contract Renewal 1 year 5/2/23-5/1/24 for \$992.

A motion was made by Jason Smith, seconded by Sharon Laverdure, to approve Stratix Copier Maintenance Contract Renewal 1 year 5/2/23-5/1/24 for \$992. A roll call vote was conducted. All voted in favor.

Kristina announced that Steven Baade is leaving the Conservation District for a new position at Chestnuthill Township.

Bob Armstrong asked for approval of the Advertisement for a Resource Conservation Specialist.

A motion was made by Brian Winot, seconded by Jason Smith, for approval of the Advertisement for Resource Conservation Specialist. A roll call vote was conducted. All voted in favor.

Financial Report:

Invoice Lists for March 15, 2023:

Bob Armstrong asked for the approval of the March 15, 2023 invoice list.

A motion was made by Craig Todd, seconded by Brian Winot, to approve the invoice list for March 15, 2023. A roll call vote was conducted. All voted in favor.

Balance Sheet as of 2/28/2023:

Bob Armstrong asked for approval of the Balance Sheet as of 2/28/23.

A motion was made by Roger McFadden, seconded by Jason Smith, to approve the Balance Sheet as of 2/28/2023. A roll call vote was conducted. All voted in favor.

Cooperating Agency Reports:

DEP-Janet Creegan provided the DEP report in the board packet. She announced that she has completed two (2) articles for the Secretary's Newsletter. Janet supplied all the necessary models for the Envirothon and asked for volunteers for that event. She reminded everyone again to fill out their financial interest forms.

Julia Sherer- MCPC reported that the Planning Commission is now accepting applications for the Preserved Farm Land.

Public Comment: None

Bob Armstrong adjourned the meeting at 11:21 AM.

Respectfully submitted,



Iwona O'Connor
Office Assistant Sr.

**The next MCCD Board of Directors Meeting will be held on Thursday,
April 20, 2023, at 10:00 AM at the Monroe County Conservation District.**