



MONROE COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES
September 21, 2023

MEMBERS PRESENT: Bob Armstrong, Sharon Laverdure, Roger McFadden, Craig Todd, Brian Winot and Donna Foulk.
Jason Smith was absent.

DISTRICT STAFF: Kristina Heaney, Roger Spotts, Lori Kerrigan, Drew Wagner, David Hooker, David Lucykanish, OC Hearthstone, Barbara Bistrais, and Iwona O'Connor.

COOPERATING AGENCIES: Janet Creegan-DEP, Julia Sherer- MCPC and Deborah Basalyga- NRCS

PUBLIC: Tarah Probst- P.A. House of Representatives, Jack Fossett and Rodney Stark

Bob Armstrong called the meeting to order at 10:08 AM.

Public Comment:

Jack Fossett inquired regarding an inventory resource within the county helping to choose a location to build. Kristina clarified that Municipalities and the Planning Commission both address the land use planning issues. Craig Todd added that none of the local Municipalities use resource planning, instead they perform pump tests on a project and zoning level.

Executive Session:

The Board conducted an Executive Session in relation to a personnel matter.

Board Meeting Minutes:

Bob Armstrong asked for the approval of the August 17, 2023, Board Meeting Minutes.

A motion was made by Brian Winot, seconded by Craig Todd to approve August 17, 2023, Board Meeting Minutes. Motion carried.

EE Report:

The report was provided to the board in their packet. Roger Spotts informed the board that the annual Kettle Creek Fund's dinner will be hosted tonight at the Trout Lake Retreat. One hundred eighty (180) people made reservations. Roger continued that the bird seed sale will begin on October 29th and the preorders are being accepted. The EE program has also been busy working on the trails maintenance.

Tech Report:

The technical report was provided to the board in their packet. Lori Kerrigan disclosed that in the month of August the District issued three (3) new individual NPDES permits, authorized one (1) general permit, processed seven (7) records of decision, and acknowledged one (1) notice of termination. Chapter 105 activities consisted of two (2) new applications received and four (4) permits acknowledged. The District conducted thirty (30) inspections on twenty five (25) sites.

Brian Winot requested clarification of the new DEP Pa Bulletin public notice process. Kristina and Lori explained that according to the new rules, each permit is advertised twice in the Pennsylvania Bulletin. The sixty (60) days process allows sufficient time for the notice and public comments. The project's technical review is conducted concurrently.

District Managers Report:

Kristina Heaney provided her report in the board packet. She informed the board that last month she was happy to be back out in field assisting with site inspections. One of the locations she visited was Sand Spring Run where she also partook in the tree planting event.

Bob Armstrong asked for approval of Sand Spring Run Change Order- Spring Seep Repair in the amount of \$46,209.24 and additional two (2) week time extension.

A motion was made by Craig Todd, seconded by Brian Winot, to approve Sand Spring Run Change Order- Spring Seep Repair in the amount of \$46,209.24 and additional two (2) weeks' time extension. Motion carried.

Bob Armstrong asked for approval of D&GLVR Extension Request: Hell Hollow DSA.

A motion was made by Brian Winot, seconded by Sharon Laverdure, to approve D&GLVR Extension Request: Hell Hollow DSA. Motion carried.

Out of County Travel:

Bob Armstrong asked for approval of Out of County Travel.

A motion was made by Craig Todd, seconded by Sharon Laverdure, to approve Out Of County travel. Motion carried.

Work Session Reports:

Bob Armstrong asked for approval of the August Work Session Minutes.

A motion was made by Craig Todd, seconded by Donna Foulk, to approve the August Work Session Minutes.

Financial Report:

Invoice Lists for September 20, 2023:

Bob Armstrong requested approval of the September 20, 2023 Invoice List.

A motion was made by Roger McFadden, seconded by Sharon Laverdure to approve the Invoice List for September 20, 2023. Motion carried.

Balance Sheet as of 8/31/2023:

Bob Armstrong asked for approval of the Balance Sheet as of 8/31/2023.

A motion was made by Roger McFadden, seconded by Craig Todd, to approve the Balance Sheet as of 8/31/2023. Motion carried.

Cooperating Agency Reports:

DEP-Janet Creegan provided the DEP report in the board packet. She reminded the board that the appointments, re-appointments and new director nomination are due soon. Janet thanked Kristina for being a 102 program's mentor. She also announced upcoming Verbal Judo and the Art of Deception trainings in the State College. Ms. Creegan clarified that the ACAP does not cover fertilizer for cover crops.

MCPC- Julia Sherer reported that she has been working with MCCD on completing the 2022 Water Quality Report.

NRCS- Deborah Basalyga provided the NRCS report in the board packet. She narrated that the agency is wrapping up 2023 contracts and is getting ready for a new fiscal year which will begin in October.

Public Comment:

None

Donna Foulk noted that Tarah Probst introduced a bill that could help Pocono Wildlife.

Bob Armstrong adjourned the meeting at 10:52 AM.

Respectfully submitted,

O'Connor

Iwona O'Connor
Office Assistant Sr.

**The next MCCD Board of Directors Meeting will be held on Thursday,
October 19, 2023, at 10:00 AM at the Monroe County Conservation District.**