



MONROE COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES  
THURSDAY, DECEMBER 14, 2017

**MEMBERS PRESENT:** Joe Hanyon, Patrick Ross, Heidi Secord, Bob Armstrong, Dave Moyer and Charlie Garris

**DISTRICT STAFF:** Adam Schellhammer, Roger Spotts, Lori Kerrigan, Mike Wilk, Drew Wagner, John Motz, Matt Giambra, Annie Mikol, Steve Baade, Alesia Gallo, Becky Hipler, Brittney Coleman and Denise Smale

**ASSOCIATE BOARD MEMBERS:** Chuck Gould, Janet Weidensaul, John Lyman and Edith Stevens

**COOPERATING AGENCIES:** Evan Makuvek, MCPC and Jennifer Matthews, NRCS

**SOLICITOR:** Douglas Blazey, Esquire of Elliott Greenleaf, P. C.

**Public:** Craig Todd, Resident; Don Miller, Trout Unlimited & Pocono Heritage Lands Trust; Garrett Beers, DCNR; John Woodling, KCEF; Bob Heil, BWA; Troy Nauman, PBA.

Joe Hanyon, Chairperson, called the December 14, 2017, meeting of the Monroe County Conservation District Board of Directors to order at 10:00 a.m.

Public Comment on agenda: Joe asked for public comment and there was none.

Joe called for a motion to approve the minutes for November 16, 2017. A motion was made by Pat Ross, seconded by Heidi Secord to approve the November 16, 2017 Board meeting minutes. The motion carried.

**Technical Report:** 22 applications under review, 7 new ones were received in November, there are three Individual NPDES Permits that were issued; one in Tunkhannock Township, Polk Township and Pocono Township. A survey/invite has gone out for the Annual NPDES Winter Workshop. It will be hosted this year at Northampton Community College (Monroe Campus).

The topic this year will be geared around design and build. The survey is available on our website. The 2018 Farmers Appreciation Banquet at Polk Township Fire Hall is on February 3<sup>rd</sup>;

Matt Giambra is taking the lead on that. It was also discussed that the district is hosting a farmer's round table breakfast at Cherry's Diner on January 12<sup>th</sup>. The purpose is to encourage farmers to come out and discuss last year's harvest and this coming season, things that work /things that don't work and to also to figure out what kind of aid is out there. Matt is also taking the lead.

**EE Report:** Roger stated that the school programs were wrapped up for the year. They were now gearing up for the next maple sugaring season and spring programs.

**District Managers Report:** Board discussed progress being made by the 2030 group and what the current priorities are. Permitting check lists and infrastructure were discussed in greater detail.

Approval of Amendment to the Polk Township, Hell Hollow Bridge Low Volume Road Project: Adam stated that the board approved a grant amount of \$76,065.00. The total amount for that project comes in at \$91,278.00. The staff is recommending that the board approve the adjusted amount of \$15,213.00 to make up the difference. Discussion was held on the cause of overages. Board discussed ways of promoting more accurate bids/estimates on future projects.

Joe made a motion to approve the amendment to that project. Heidi made the motion to the approve amendment to the Polk Township, Hell Hollow Bridge Low Volume Road Project and Dave seconded. The motion carried.

Approval of the Conservation District Fund Allocation Program (CDFAP), Agricultural Conservation Technical Assistance Funding Program (ACT) agreement. Joe asked for a motion to approve the funding for the Agricultural Conservation Technical Assistance Funding Program, Pat made the motion to approve and Heidi seconded, motion carried.

**August Financial Report:** Heidi had nothing major to highlight. Adam apologized for the invoice list not being available for approval and stated that we didn't have any budget expenses other than the pay out to the county for \$400,000.00 which can be discussed in the January meeting. Joe asked for a motion to approve the November Financial Report, Dave made the motion to approve and Bob seconded, motion carried.

**Other Business:**

- **Out of County Travel:** Pat made the motion to approve the Out of County Travel Requests, Dave seconded the motion, motion carried.
- **Camp Insurance Renewal:** It will be the same as last year at \$500.00 effective from January 2018 through 2019. Joe asked for a motion to approve the Camp Insurance Renewal, Charlie made the motion and Dave seconded, motion carried.

- **Board Meeting Dates 2018:** Adam added one additional item for approval, the dates for the 2018 Board Meetings. Joe asked for approval on the dates for the Conservation District Meetings for the 2018 year. Dave made the motion to approve and Charlie seconded, motion carried.

Cooperating Agency Reports:

- **DEP NERO:** Shane was not present.
- **NCRS:** Jen reviewed the details of her report.
- **DCNR:** There was some updated discussion of the spotted lantern fly given and the course of action planned to help stop the life cycle.
- **MCPC:** Discussion was held on the qualifications on the preservation on farms.
- **KCEF:** There was review of the 2017 year and what's to come in 2018.
- **PHLT:** Discussion was held on the projects through the Pocono Heritage Land and Trust.
- **Public Comment:** None

Meeting adjourned 10:34 a.m.

Respectfully submitted,



Denise Smale

Recording Secretary

THE NEXT MCCD BOARD OF DIRECTORS MEETING WILL BE HELD ON THURSDAY, JANUARY 18, 2018 AT 8:00 A.M. AT THE MONROE COUNTY CONSERVATION DISTRICT OFFICE IN BARTONSVILLE, PA.