



MONROE COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES
January 20, 2022

MEMBERS PRESENT: Bob Armstrong, Sharon Laverdure, Roger McFadden, Chuck Gould, Craig Todd, Donna Foulk and Brian Winot.

DISTRICT STAFF: Kristina Heaney, Roger Spotts, Lori Kerrigan, John Motz, Drew Wagner, David Hooker, Barbara Bistras, Jenna Nalaschi and Diana Flint.

Cooperating Agencies: Christine Meinhart-Planning Commission, Jennifer Matthews-NRCS, Alec DeLong-PA Fish and Boat Commission, Walter Buckman-PA Fish and Boat Commission, Matthew Deitrich-PA Fish and Boat Commission, Shane Kleiner-DEP.

PUBLIC: Paula Heeschen-BWA, Leslie Berger-KCEF,

Bob Armstrong called the meeting to order at 8:02 am.

Public Comment-none

Director Appointments: A motion was made by Bob Armstrong, seconded by Craig Todd, to accept Donna Foulk, Chuck Gould and Sharon Laverdure as the Director Appointments. Motion carried.

Election of Officers: A motion was made by Sharon Laverdure, seconded by Roger McFadden, to approve Bob Armstrong as the new Chairperson. Motion carried.

A motion was made by Craig Todd, seconded by Sharon Laverdure, to approve Brian Winot as the new Vice-Chairperson. Motion carried.

A motion was made by Roger McFadden, seconded by Sharon Laverdure, to approve Chuck Gould as the new Secretary. Motion carried.

A motion was made by Bob Armstrong, seconded by Craig Todd, to approve Roger McFadden as Treasurer. Motion carried.

Board Meeting Minutes: Bob Armstrong asked for approval of the December 16, 2021 board meeting minutes.

A motion was made by Brian Winot, seconded by Roger McFadden, to approve the December 16, 2021 board meeting minutes. Motion carried.

Technical Report:

Lori Kerrigan provided the report in the board packet, which she reviewed with the board. Lori mentioned that the Act 167 meetings are going strong. She explained that they are in the final stages of getting a draft for review. She stated that a lot of progress has been made with Act 167 in coordination with Monroe County, planning commission and all municipalities. She stated that David Hooker has now taken the lead in Agriculture for the district. Lori provided information to the board and district staff onsite inspections. Lori included her year-end report for 2021. She stated there were quiet a few grants that were being worked on last year. One of them being for the Sand Spring Run project that started breaking ground started last week.

EE Report:

Roger Spotts provided his report in the board packet. Roger stated that they are working with kindergarten students providing bird feeding programs in person. He explained that minor maintenance had taken place at the Meesing driveway and the bog. He stated that maple sugaring season will be starting in three weeks. Roger stated that their tree sponsorship is now up to one-hundred and sixty-five trees. He also mentioned public programs will be taking place on the two first Saturday's in March, pre-registration. This year pancakes will be served at the event. Roger included his year end review for 2021. He explained that the numbers from the year 2021 are almost double from 2020 due to the number of programs they have had along with attendance. He stated that the Bog did not open until July, so they only had six months versus a whole year so the numbers were about half of what they would normally see. Roger stated that overall for the year of 2021, the staff was very flexible conducting virtual programs, looking further into 2022 Roger stated that most of all programs will be held in person.

District Managers Report:

Kristina provided the report in the board packet. She stated that the fire alarm company has provided the district with a fully functioning fire alarm system. She explained that we are moving along with strategic planning. Kristina provided the board with information regarding the insurance policy issue with maple sugaring that started months ago. Department of forestry requires a certificate of insurance naming them as additional insured in order to renew our agreement, however the county's insurance provider is requiring a new agreement to approved and signed by the Commissioners in order to issue the certificate. Discussion was held on getting our own insurance in order to move forward.

A motion was made by Roger McFadden, seconded by Craig Todd to look into, and to accept a temporary insurance policy for maple sugaring. Motion carried.

Dirt Gravel LVR Program:

John Motz provided information to the board on the Middle Smithfield Township Knob Hill Project. He stated that the project started in October of 2021. He stated that this was one of the fastest projects he has been involved with; the project was completed within five months. He also included there was an extension made last year until December 31. John explained that the quarry that sold the stone did not provide a timely invoice to the township; which pushed us into the New Year and coming up with the final numbers for the project.

A motion was made by Brian Winot, seconded by Roger McFadden to approve MST Knob Hill/Paper Lane LVR Grant Extension Request until 1/31/2022. Motion carried.

A motion was made by Roger McFadden, seconded by Chuck Gould to approve MST Knob Hill/ Paper Lane original Grant Final Payment of \$13,305.62. Motion carried.

A motion was made by Roger McFadden, seconded by Sharon Laverdure to approve MST Knob Hill/ Paper Lane Grant II Request for an additional \$7,812.53. Motion carried.

A motion was made by Chuck Gould, seconded by Roger McFadden to approve MST Knob Hill/ Paper Lane Grant Payment in Full of \$7,812.53 of \$7,812.53. Motion carried.

Kristina also mentioned that committee meetings should be held. She stated to hold meetings as needed and each committee have a Chairperson and motions would occur at each committee meeting for a recommendation to the board.

Financial Report:

Invoice List as of 01/19/22:

A motion was made by Chuck Gould, seconded by Craig Todd, to approve the January 19, 2022 invoice list. Motion carried.

Balance Sheet as of 12/31/21:

A motion was made Roger McFadden, seconded by Chuck Gould, to approve the balance sheet for 12/31/21. Motion carried.

Other Business:

Out of County Travel:

Kristina asked for a motion to approve out of county travel for upcoming eagle watch bus trips.

A motion was made by Brian Winot, seconded by Roger McFadden, to approve out of county travel. Motion carried.

2022 IRS Mileage reimbursement rate:

Kristina stated that the IRS has issued the standard mileage rate for 2022, that will be 58.5 cents per mile.

A motion was made by Brain Winot, seconded by Sharon Laverdure to approve the mileage rate of 58.5 cents per mile for 2022. Motion carried.

Donations Oct-Dec:

A motion was made by Chuck Gould, seconded by Craig Todd to approve the donation in the amount of \$1,082.47 to the Environmental Education Center. Motion carried.

A motion was made by Roger McFadden, seconded by Brian Winot to approve the donations in the amount of \$400.00 for the USGS Stream Gauge. Motion carried.

A motion was made by Roger McFadden, seconded by Brian Winot to approve the donation of \$4,348.35 for the Kettle Creek Environmental Education Fund for the entire year of 2021 to the Environmental Education Center. Motion carried.

Cooperating Agency Reports:

PA Fish and Boat Commission-Alec DeLong stated that trout stocking schedules will become available to the public in early March. He also informed the district and the board, if anyone would be willing to volunteer to help stock would be more than welcome. PA Fish and Boat Commission Matthew Deitrich briefly explained the youth day opener for this upcoming year. PA Fish and Boat Commission Sergeant Walter Buckman stated that the opening day of trout will be held on April 2, 2022.

Bob Armstrong adjourned the meeting at 9:34 am.

Respectfully Submitted,

Jenna Nalaschi/s
Office Assistant Sr.

**THE NEXT MCCD BOARD OF DIRECTORS MEETING WILL BE HELD ON THURSDAY,
February 17, 2022 AT 8:00 AM at the Monroe County Conservation District**