



## MONROE COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES June 16, 2022

**MEMBERS PRESENT:** Bob Armstrong, Sharon Laverdure, Roger McFadden, Craig Todd, Donna Foulk and Brian Winot.

**DISTRICT STAFF:** Kristina Heaney, Lori Kerrigan, Barbara Bistras, David Hooker and Jenna Nalасhi.

**PUBLIC:** Jack Fossett, Mackenzie Strunk

Bob Armstrong called the meeting to order at 8:01 am.

**Public Comment**-none

**Board Meeting Minutes:** Bob Armstrong asked for approval of the May 19, 2022 board meeting minutes.

A motion was made by Roger McFadden, seconded Sharon Laverdure, to approve the May 19, 2022 board meeting minutes. Motion carried.

**Tech Report:** Lori Kerrigan provided the technical report in the board packet. Lori stated construction is in full swing and that there have been various requests for pre-application meetings. She shared that herself and other district staff members attended Pike County's Commissioners meeting for Act 167. Lori explained that the resolution was passed to adopt the plan in all 4 counties. She stated that the District is waiting on a copy of the final resolutions for all to send the plan to DEP to be processed. Lori shared that a lot of work is being done with the Dirt and Gravel Low Volume Roads program. She shared that the Park Lane project for DG&LVR has started last week. Lori stated that the technical staff has been very busy conducting site inspections as well as complaint inspections.

**EE Report:** The report was provided to the board in their packet. Kristina highlighted that the Monroe County High School Team placed 4<sup>th</sup> in the State Competition. A program status update was provided to the board in their packet.

A motion was made by Brian Winot, seconded by Sharon Laverdure, to approve the advertisement of the Environmental Educator position. Motion carried.

A motion was made by Roger McFadden, seconded by Brian Winot, to approve the hiring of the Environmental Educator position based off of the recommendation from the personnel committee. Motion carried.

**District Managers Report:** Kristina provided her report in the board packet. Kristina stated that a storage place has been established for the No-Till Drill which will be located at the County Jail. She shared that Strategic Planning has been moving along smoothly. Kristina also stated that two grants have been finalized as well one for strategic planning and the other for Spotted Lantern Fly. She also shared with the board that all of the Spotted Lantern Fly kits have been delivered to each

municipality. Kristina stated she has received a high amount of interest in continuing to supply and educate to help monitor the issue of Spotted Lantern Flies.

A motion was made by Roger McFadden, seconded by Brian Winot, to approve the Demolition Agreement for 8073 Running Valley Farm House and two out buildings. Motion carried.

A motion was made by Brian Winot, seconded by Craig Todd, to approve an RFP for the demolition for 8073 Running Valley Farm House and two out buildings. Motion carried.

A motion was made by Roger McFadden, seconded by Sharon Laverdure, to approve the renewal of the agricultural funding for the 22/23 fiscal year. Motion carried.

A motion was made by Brian Winot, seconded by Sharon Laverdure, to approve the renewal of \$45,250.00 for the Watershed Specialist funding for July 1, 2022 to June 30, 2023. Motion carried.

A motion was made by Roger McFadden, seconded by Brian Winot, to approve the advertisement of the Office Assistant Sr. position. Motion carried.

**Committee Meeting Reports:**

A motion was made by Roger McFadden, seconded by Sharon Laverdure, to approve the May 19, 2022 Personnel Committee Report. Motion carried.

**Financial Report:**

**Invoice Lists for June 16, 2022:**

A motion was made by Roger McFadden, seconded by Sharon Laverdure, to approve the invoice list as of June 16, 2022. Motion carried.

**Balance Sheet as of 5/31/2022:**

A motion was made by Roger McFadden, seconded by Sharon Laverdure, to approve the balance sheet for 5/31/2022. Motion carried.

**Bob Armstrong adjourned the meeting at 8:37 am.**

Respectfully Submitted,

Jenna Nalaschi  
Office Assistant Sr.

**THE NEXT MCCD BOARD OF DIRECTORS MEETING WILL BE HELD ON THURSDAY,  
July 21, 2022 AT 8:00 AM at the Monroe County Conservation District**