

**TECHNICAL REPORT**  
**Board of Directors Meeting, March 2020**

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The following correspondence, calls and meetings include consultation with applicants to expedite permit processing, technical assistance and consultation to uphold Chapter 102 and 105 compliance in accordance with MCCD delegation:

February

<b>Chap. 102/NPDES</b>	<b>MCCD:</b>	<b>PennDOT:</b>
Telephone Calls:	110	7
Meetings:	38	1
Staff Meetings:	50	0
Gen Corr:	178	12
Applications Received:	8	0
Processed Incomp. GP Applications:	0	0
Processed Comp. GP Applications:	0	0
Processed Incomp. Ind. Permit Apps:	2	0
Processed Comp. Ind. Permit Apps:	1	0
Processed Incomp. ESCGP Apps:	0	0
Processed Comp. ESCGP Apps:	0	0
Applications Withdrawn:	0	0
Drafted DEP Withdrawl letters:	0	0
Authorized General Permits:	0	0
Issued Individual Permits:	0	0
Processed Minor Modifications:	1	1
Prepared Minor Mods for DEP:	0	0
Completed Records of Decision:	0	0
Completed RODs for Minor Modification:	0	0
Processed Co-Permittee Applications:	4	0
Processed Transferee Applications:	0	0
Reviewed Notices of Termination:	0	0
Acknowledged Notices of Termination:	3	1
Reviewed Co-Permittee Release of Liability:	0	0
Acknowledged Co-Permittee Release of Liability:	0	0

	<b>Plan Reviews:</b>	<b># of sites:</b>
Post Construction Stormwater Management:	7	6
Erosion Sediment Control:	17	13

<b>Above meetings included:</b>	<b>MCCD:</b>	<b>PennDOT:</b>
Pre- Application Meetings:	14	0
Buffer/Act 162 Meetings:	0	0
Plan review meetings:	5	0
PDG meetings with DEP:	3	0
Elevated Review meetings:	0	0
Pre-Construction meetings:	2	0
Technical Assistance Calls:	7	0
Tech/compliance assistance meetings:	7	0

<b>Above staff meetings included:</b>		
Meetings to discuss PCSM issues with P.E.:	25	0
P.E. technical assistance meetings to the tech staff:	11	0

### **Chapter 105 Activities:**

Telephone Calls:	27	0
Meetings:	5	0
Staff Meetings:	3	0
Gen Corr:	17	0
Received GP Applications:	2	0
Reviewed GP Applications:	5	0

### **Acknowledged GPs:**

GP-1:	0	0
GP-2:	1	0
GP-3:	1	0
GP-4:	0	0
GP-5:	0	0
GP-6:	0	0
GP-7:	0	0
GP-8:	0	0
GP-9:	0	0
GP-10:	0	0

Withdrawn GP applications:	0	0
Transferred GP applications:	0	0

**The above included:**

Technical Assistance Calls:	9	0
Meetings:	1	0
#105 Site Visits	2	0

**Dirt and Gravel/Low Volume Roads:**

Meetings:	1
Phone calls:	2
General Correspondence:	6
Site Inspections:	1
Quarry visits:	0
Staff Meetings:	0

## **I. CHAPTER 102 AND 105 PA DEP DELEGATION AGREEMENTS**

### **ON-SITE INSPECTIONS/COMPLAINT HANDLING**

1. On-site inspection, Final, PennDOT Exit 310 Ramps/HRI (DWG, Smithfield) -NOT Acknowledged. IR 6 sent.
2. Two on-site inspections, Complaint, Bilianis Commercial Site Devt. (Smithfield) - Clearing and grubbing occurring along Marshalls Creek with filter fence partially installed. No E&S plan on site. IR 1 sent. Follow-up reveals filter fence installed. Owner has previously approved E&S plan but needs to update.
3. On-site inspection, Follow-up, Panczak Warner Rd. & 611/APP Realty (Pocono) - Additional fill graded along stream, pond outlet not stabilized, no BMPs. No E&S plan submitted as requested. IR 5 with NOV sent.
4. On-site inspection, Complaint, Heller Fill Site-Hidden Lake (Middle Smithfield) - Large quantity of fill on steep slope without BMPs adjacent to swamp. No E&S plan. Referred to WA and DEP SW. IR 1 sent.
5. Two On-site inspections, Complaint, Aguilar Fill Site-Penn Estates (Stroud) - Fill around existing dwelling. No perimeter BMPs or E&S plan. IR 1 sent. Follow up reveals no BMPs installed, no E&S plan submitted. Referred to WA and DEP SW. IR 2 sent with CN.
6. On-site inspection, Complaint, Willis Trucking Shop/Yard Area (Smithfield) - Stockpiles near stream, no BMPs. No E&S plan. IR 1 sent.
7. On-site inspection, Technical Assistance, Tego Lake Road Maintenance (Middle Smithfield) - Met with board member and road maintenance member on proposed maintenance activities along wetland. Provided information on general road repairs and maintenance and permitting requirements for regulated activities.
8. On-site inspection, Follow-up, Costa Fill Site-Constitutional Ave. (Stroud) - Filter fence installed but not anchored. No E&S plan received. Referred to WA and DEP SW. IR 2 sent.
9. On-site inspection, Complaint, Elia Garage & Parking (Polk) - Owner cleared trees for additional parking at new garage. Reviewed BMP and plan requirements. IR 1 sent.
10. On-site inspection, Technical Assistance, Truck In Creek/Schliers (Pocono) - Truck not in creek. Provided recovery specialist with permit information for various scenarios to remove truck from island between two creek channels.
11. On-site inspection, Final, Spirit of Swiftwater/Empire (Pocono) - Site is stabilized and rain gardens are functioning. "NOT" acknowledged. IR 6 sent.
12. On-site inspection, Trap Rt. 611 Project/NSC (Pocono) - Basin is installed and stabilized. IR 1 sent.
13. One on-site inspection, Complaint, 108 Sellersville Drive Wetland Encroachment (Middle Smithfield) - Trench excavated around property to divert surface and subsurface water flow to receiving wetlands. Excavation performed within existing wetlands/ channel. No E&S Plan developed and no E&S BMP's implemented. Chapter 102 IR 1 and Chapter 105 IR 2 sent.
14. One on-site inspection, Routine, Bartells/ Earth Efficient BTL (Tobyhanna) - E&S BMP's adequately maintained. Site is currently in compliance. IR 25 sent.

15. One on-site inspection, Routine, Classic Quality Homes 1026 Queen Street (Stroud) - Inspection performed to field verify site conditions for E&S Plan that was submitted to MCCD for review and approval. Site is currently in compliance. No IR sent.
16. Two on-site inspections, Complaint, Diaz Driveway and Parking Lot- 353 Lower Lakeview Drive/ Cotto Construction (Middle Smithfield) - E&S Plan not developed and E&S BMP's not implemented for earth disturbance associated with driveway and parking area construction. IR 1 sent. Technical Assistance: Met with contractor to discuss E&S BMP implementation and scope of the project. No IR sent.
17. One on-site inspection, Follow-up, Hirshland Commercial Development/ Kobalt (Mt. Pocono Borough) - Items noted as deficient in IR 1 still require repair/ modification. IR 2 sent.
18. One on-site inspection, Complaint, Katz Site Improvements/ Gilroy Northeast (Stroudsburg Borough) - Currently over 1 acre of earth disturbance performed onsite without obtaining NPDES Permit. Excavated material from current concrete pad installation appears to meet the definition of regulated fill. E&S BMP's implemented onsite are undersized and inadequately installed. Site is currently in violation. Compliance meeting scheduled, IR 1 sent with Notice of Violation.
19. One on-site inspection, Routine, PennDOT SR 611 Scot Run to Swiftwater/ Leeward (Pocono/Paradise) - Minor E&S BMP and grading modifications needed onsite. IR 18 sent.
20. One on-site inspection, Routine, PMBP Lot 28 Timber Harvest (Coolbaugh) - Rock construction entrance installed and site flagged for perimeter control E&S BMP installation. Site is currently in compliance. No IR sent.
21. One on-site inspection, Complaint, Urbanski Dirt Bike Track- Stream and Wetland Encroachment (Polk) - Dirt bike track installed on hillside without implementation of adequate E&S BMP's. 36" culvert pipe installed within stream channel and fill placed in wetlands to connect segments of the dirt bike track. Chapter 102 IR 1 and Chapter 105 IR 1 sent.
22. One on-site inspection, Complaint, 2205 SR 209 Parking Expansion (Chestnuthill) - Millings inadequately sealed on driving surface in many locations. Millings placed and deposited within onsite wetlands. Chapter 102 IR 1 and Chapter 105 IR 1 sent.
23. One on-site inspection, Complaint, Altemose Stream Bank Clearing (Chestnuthill) - Inspection performed in coordination with PA Fish and Boat Commission. Vegetation cleared and grubbed adjacent to Pohopoco Creek. Seeding and mulching applied to disturbed areas but no perimeter control E&S BMP's implemented. IR 1 sent.
24. One on-site inspection, Complaint, Arrowhead Lakes- 7792 Lake Shore Drive/ Liberty Homes (Coolbaugh) - E&S Plan not developed for residential dwelling adjacent to Arrowhead Lake. E&S BMP's inadequately installed. IR 1 sent.

**The above OSI included 26 Inspections on 24 Sites under Pa Code Title 25 Chapter 102 and/or 105 regulations;**

- 12 Sites were Complaints;
- 2 Notice of Violation or Compliance Notice sent or pending;
- 3 Sites were referred to DEP or appropriate authority.

- 4 Sites were conducted as technical assistance

## II. WATERSHED SPECIALIST REPORT

- Phone Calls: 6
- Emails and General Correspondence: 52
- Attended Brodhead Watershed Association (BWA) Executive Committee Meeting.
- Attended PACD Conference.
- Scouted potential locations for additional sites for the Water Quality Study.
- Held Monroe County Watershed Alliance Meeting.
- Attended Lake Wallenpaupack Watershed Management District Meeting.
- Attended BWA Advocacy Committee Meeting.
- Attended conference call with BWA and partners to discuss planning for the upcoming MS4 workshop.
- Attended Water Quality Data Workshop hosted by Watershed Coalition of the Lehigh Valley.
- Attended Conference call with B&L and Game Commission on the Sand Spring Run project to discuss the preliminary data and design goals.
- Prepared Newsletter Article for Spring Newsletter.
- Prepared Rain Barrel Sale Flyers and forms.
- Prepared Grant Application for the PACD Nonpoint Source Grant for a Riparian Buffer Workshop to be held at the Cherry Valley Wildlife Refuge.
- Priced out material costs for Folio/ Sugar Hollow Berry Farm Riparian Buffer project. Ordered tree tubes and placed order for plantings.

## III. AGRICULTURE

### Act 38

- Email w/ SCC to discuss missing manure export records
- Discussed a property loss with CAO Operator, including transfer of animals and what has to happen within program and paperwork requirements
- Phone call to SCC to discuss above CAO operation
- Follow-up inspection to CAO operation. Found to be in non-compliance and discussed ways to become in compliance.
- Email w/ SCC about appropriate letter to send to CAO operator

### Manure Management

- Phone call w/ small hobby farmer to suggest new locations to export manure.
- Newsletter outreach on 3R's (Right time, Right rate, Right placement) of manure application

### General Agriculture Tasks

- Attended/ held Farmer's Appreciation Banquet
- Visited Gould's Produce Farm to discuss opportunities for conservation camp

- Read NRCS Conservation Practice Standard: Brush Management (314), Building Envelopes Improvement (672), Channel Bed Stabilization (584), Clearing and Snagging (326)

**IV. DIRT AND GRAVEL/LOW VOLUME ROADS**

- Met with township engineer to look at Alger Avenue stream crossing for potential LVR project in Pocono Twp.
- Scheduled Homeowner/HOA workshop for May 9, 2020.
- Updated program financials for project planning and QAB.
- Scheduled stream survey for potential LVR project in Pocono Twp.
- Attended one CDGRS webinar on program updates.

**V. MISCELLANEOUS**

- All technical staff participated in one day NPDES workshop for 230 attendees at NCC with Pike County and DEP staff.
- Attended Chapter 105 workgroup web meeting on proposed Chapter updates.
- Attended CPR and First Aid Training.
- Processed one Right to Know Request
- Met with County IT on e-permitting and server upgrades
- Discussed Spotted Lanternfly Permitting for business for Ag Business operator.
- Updated property owner on Tree of Heaven removal on property
- Clean Water Academy training videos - to complete learning session for Basic 102/105 training
- Coordinated with High School Envirothon Advisors in arranging training sessions for High School Envirothon teams
- Met with Monroe County Planning Commission staff to discuss and determine new sampling locations for the upcoming 2020 Water Quality Study
- Received training from MCCD engineer on swale and stormwater management conveyance facilities
- Access Updates for new NPDES Permitting process and new forms
- Conference call on Sand Springs Run project status