

**MONROE COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES
THURSDAY, MARCH 21, 2019**

MEMBERS PRESENT: Pat Ross, Bob Armstrong, Dave Moyer, Charlie Garris, Chuck Gould,
Roger McFadden and Randy Rice

DISTRICT STAFF: Barbara Bistras, Denise Smale, Roger Spotts, and Lori Kerrigan

ASSOCIATE BOARD MEMBERS: Edie Stevens and John Lyman

COOPERATING AGENCIES: Jenn Matthews, NRCS

PUBLIC: Craig Todd, Resident; Rodney Stark, Resident; Drake Stinson, Borton-Lawson; Paula Heeschen, BWA; Annie Lamberton, Tobyhanna Township; Ryan Hill, Planning Commission; and Bob Heil, BWA.

Pat Ross called the meeting to order at 8:00 am.

Roll Call

Board Members Present:

Dave Moyer
Charlie Garris
Roger McFadden
Chuck Gould
Robert Armstrong
Randy Rice
Patrick Ross

Public Comment:

January Meeting Minutes Approval: Pat asked for approval of the January Board Meeting minutes. Roger M. made the motion. Bob seconded the motion. Motion passed.

Technical Report: Lori reviewed the Technical site status report for February and March. For February there were 5 new applications, 3 individual permits for NPDES, and 2 records of decision. Under the Chapter 105 program there was 1 new GP-3, 1 new GP-6 and 1 new GP-7 application. For March there were 8 new applications, 2 individual permits for NPDES. Under the Chapter 105 program there was 1 GP-3 reviewed. Bob asked Lori a question on item #14 on the March Tech Report in regard to the car wash that had discharged into adjacent wetlands and stream. Lori replied that the site was referred up to DEP. Bob asked if that is automatic when there is a discharge into the waterways that it is reported to DEP. Lori responded that each case is different depending on the type of discharge. In this case, MCCD did the documentation and asked them to stop the discharge. DEP will follow up with that case. Lori stated that we are not delegated to deal with those issues and it's not a part of our program so we are obligated to refer these types of matters. Edie asked Lori in about item #11 in regard to Camelback Industrial Point Source Discharge. Lori stated that this complaint was reported to DEP, as is a permitted discharge site where DEP conducts regular inspections. Bob Heil added to the car wash complaint and stated that how his office also received a call. He wanted to address how the different organizations collaborate together to report issues that may arise.

Lori spoke on the NPDES Workshop. She stated that it was very successful with 200 participants and 8 vendors at this 2 day event. Presentations were videotaped and available to view on our website. This year was the first year the event was recorded. Bob added that he attended the workshop and thought it was fantastic. Bob wanted to know more information on the e-permitting. Lori replied that the Chapter 105 permits under e-permitting now but no one has utilized it yet. When the Chapter 102 e-permitting is released, there will be trainings for staff and the public. Roger M. asked how the word is getting out for the e-permitting. Lori replied that an email will go out; it'll be posted on MCCD & DEP's website.

Lori went over the Growing Greener Grant for the Sand's Spring Run stream restoration Project on Game Lands 38. That grant approved for \$72,425.00. Edie asked if trails will be included with the project for public use. Lori stated that it was discussed and was a possibility through future projects.

The agility agreement was briefly discussed. Lori highlighted the new signs on route 611 and NE Belmont and Running Valley Road that direct you to MCCD & KCEEC.

Lori stated that the Dirt Gravel Low Volume Road Program will be holding the Environmentally Sensitive Maintenance (ESM) training for anyone interested in attending; representatives from municipalities interested in the program are encouraged to attend. It was mentioned that if anyone sees sediment from the roads going into receiving waters that you contact us. It might be something that is eligible for funding through that program.

The Dirt and Gravel Center will be holding ESM training in Bethlehem April 2nd and 3rd. It was mentioned that if any board member is interested they should contact John for information on registration. April 13th there will be a homeowner's workshop at MCCD "Managing Water and Preventing Washouts."

Pat spoke on stream restoration and the grants that are available for those projects.

EE Report: Roger S. talked about the successful Maple Sugaring Season. Public Day on March 2nd had approximately 300 visitors. Scout Day on March 9th had 150 scouts come. School programs are finishing up. There were 197 tree sponsors this year, surpassing the precious top number of 140.

The Kettle Creek Environmental Fund dinner was mentioned. The fundraising dinner and the annual member dinner will be combined into one. It will be held September 20th at Trout Lake. This will be a fundraising dinner, but it will also have member friendly activities.

Earth Day is April 27th at Northampton Community College, Monroe County Campus. There are about 30 exhibitors.

Roger S. asked the board for approval for contracted services for Darryl Speicher and Debbie Gibbons. They will be helping with programs on an as-needed basis. Pat asked for a motion to approve Darryl Speicher and Debbie Gibbons for contracted services. Roger M. made the motion to approve. Chuck seconded the motion. Motion passed.

Roger S. asked the board for approval to advertise for Summer Work positions in an effort to have names ready for the April board meeting for approval. Pat asked for a motion to approve the request to advertise for Summer Work Crew positions. Chuck made the motion. Bob seconded the motion. Motion passed.

Next, Roger S. asked for approval for the 2018 Teacher of the Year Award. The award will be given to Mary Joy Gilmartin, a 5th grade teacher from Ressica Elementary. She has been teaching for over 20 years and has established an outdoor classroom at Ressica, as well as recycling and creativity teams. Pat asked for approval for Mary Joy Gilmartin as the 2018 Conservation Teacher of the Year. Roger M. Made the motion. Bob seconded the motion. Motion passed.

Lastly, Roger S. asked for approval to advertise for Brian Hardiman's permanent environmental educator position. Roger S. stated that they would like to have someone interviewed and ready to get approval for the April board meeting and then a possible start date for May 1, 2019. This is a busy time for the Environmental Center. Pat asked for a motion for approval for the

permanent environmental educator position. Chuck made the motion. Randy seconded the motion. Motion passed.

District Managers Report: Pat gave the District Managers report on behalf of Adam Schellhammer. Pat highlighted a meeting with representatives from the Sierra Club and their interest in co-sponsoring educational programs in the coming months. Pat also talked about the Growing Greener BMP (Best Management Practice) tour of local Businesses April 30th. The registration will be through NPCA (National Parks Conservation Association). The Spotted Lantern Fly Grant Project for will be completed by the end of June. The SLF will continue to be monitored for the next 2 years after that grant project has ended. There was mention of the Strategic Doing Training and the success of the recent meeting.

Financial Report: Barbara briefly discussed the February and March financial report. Pat asked for a motion to approve the Financial Report. Roger M. made the motion Chuck seconded the motion. Motion passed.

Invoice List: Barbara highlighted the county salary and insurance reimbursements on the invoice list. Pat asked for a motion to approve the invoice list as presented. Chuck made the motion. Roger M. seconded the motion. Motion passed.

Dirt & Gravel and Low Volume Road bank accounts: Barb stated that the state is asking for the Conservation District to split our DG & LVR accounts. They are currently combined into one account. It is easy for tracking and auditing if the accounts are separate. Pat asked for a motion to approve the second account for DG& LVR. Dave made the motion. Roger M. seconded the motion. Motion passed.

Out of County Travel: Lori spoke in regard to the NERO Roundtable at DEP and wanted to add Matt Giambra to the OCT request due to there being some agricultural items on the agenda. Pat asked for a motion to approve the OCT for February and March. Chuck made the motion. Charlie seconded the motion. Motion passed.

Year End Report: Barbara went over some of the items that came in higher than anticipated. Those were the Clean Water Fund, review fees and the Tech workshop. Pat asked for a motion to approve the yearend report. Chuck made the motion. Bob seconded the motion. Motion passed.

2019 Budget: Barbara spoke on a few changes to the 2019 Budget. The Growing Greener Grant, PACD Buffer Grant and the Spotted Lantern Fly Grant. Pocono Mountain School District had additional programs scheduled, this increased from the original budget that was approved for 2019. Pat asked for a motion to approve the revised 2019 budget. Randy made the motion. Charlie seconded the motion. Motion passed.

Ramp Proposal: Pat gave the proposal and review for the ramp repair. Peters Consulting Inc. was the company that met all the specifications for the request for proposal. Pat asked for a motion to approve Peters Consulting Inc. for the engineering and ramp repair design. Charlie made the motion. Bob seconded the motion. Motion approved.

NRCS: Jen spoke on the contracts that have been selected for funding. They hope to have those all obligated by April 1st. She also mentioned the Local Work Group Meeting Scheduled for April 11th and mentioned that all are welcome to attend.

Pat introduced Ryan Hill from the Planning Commission as the new Environmental Planner.

BWA: Bob spoke on the Haney Road Project and the sign for the DG & LVR. He also mentioned the homeowner's association workshop and the county wide Earth Day celebration coming up in April.

Public Comment: None

Meeting adjourned at 8:45 am.

Respectfully submitted,



~~Denise Smale~~
Recording Secretary

Adam Schellhammer
District Manager

THE NEXT MCCD BOARD OF DIRECTORS MEETING WILL BE HELD ON THURSDAY,
April 18, 2019 AT 8:00 AM AT THE MONROE COUNTY CONSERVATION DISTRICT OFFICES
IN BARTONSVILLE, PA.