

**TECHNICAL REPORT**  
**Board of Directors Meeting, May 2020**

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The following correspondence, calls and meetings include consultation with applicants to expedite permit processing, technical assistance and consultation to uphold Chapter 102 and 105 compliance in accordance with MCCD delegation:

April

<b>Chap. 102/NPDES</b>	<b>MCCD:</b>	<b>PennDOT:</b>
Telephone Calls:	85	2
Meetings:	25	0
Staff Meetings:	47	0
Gen Corr:	413	14
Applications Received:	4	0
Processed Incomp. GP Applications:	0	0
Processed Comp. GP Applications:	0	0
Processed Incomp. Ind. Permit Apps:	1	0
Processed Comp. Ind. Permit Apps:	0	0
Processed Incomp. ESCGP Apps:	0	0
Processed Comp. ESCGP Apps:	0	0
Applications Withdrawn:	0	0
Drafted DEP Withdrawl letters:	0	0
Authorized General Permits:	0	0
Issued Individual Permits:	2	0
Processed Minor Modifications:	0	0
Prepared Minor Mods for DEP:	0	0
Completed Records of Decision:	3	0
Completed RODs for Minor Modification:	0	0
Processed Co-Permittee Applications:	3	0
Processed Transferee Applications:	0	0
Reviewed Notices of Termination:	1	0
Acknowledged Notices of Termination:	1	0
Reviewed Co-Permittee Release of Liability:	0	0
Acknowledged Co-Permittee Release of Liability:	0	0

	<b>Plan Reviews:</b>	<b># of sites:</b>
Post Construction Stormwater Management:	0	0
Erosion Sediment Control:	2	2

<b>Above meetings included:</b>	<b>MCCD:</b>	<b>PennDOT:</b>
Pre- Application Meetings:	4	0
Buffer/Act 162 Meetings:	0	0
Plan review meetings:	8	0
PDG meetings with DEP:	0	0
Elevated Review meetings:	0	0
Pre-Construction meetings:	11	0
Technical Assistance Calls:	9	0
Tech/compliance assistance meetings:	5	0

<b>Above staff meetings included:</b>		
Meetings to discuss PCSM issues with P.E.:	1	0
P.E. technical assistance meetings to the tech staff:	6	0

### **Chapter 105 Activities:**

Telephone Calls:	15	0
Meetings:	4	0
Staff Meetings:	15	0
Gen Corr:	35	0
Received GP Applications:	0	0
Reviewed GP Applications:	1	0

### **Acknowledged GPs:**

GP-1:	0	0
GP-2:	0	0
GP-3:	0	0
GP-4:	0	0
GP-5:	0	0
GP-6:	0	0
GP-7:	0	0
GP-8:	0	0
GP-9:	0	0
GP-10:	0	0

Withdrawn GP applications:	0	0
Transferred GP applications:	0	0

**The above included:**

Technical Assistance Calls:	4	0
Meetings:	4	0
#105 Site Visits	4	0

**Dirt and Gravel/Low Volume Roads:**

Meetings:	1
Phone calls:	8
General Correspondence:	26
Site Inspections:	0
Quarry visits:	0
Staff Meetings:	6

## I. CHAPTER 102 AND 105 PA DEP DELEGATION AGREEMENTS

### ON-SITE INSPECTIONS/COMPLAINT HANDLING

1. One on-site inspection, Complaint, Magluilo Lot/Future Homes (Polk) - Portion of lot cleared for house. Steep existing access with several shale stockpiles on site. IR 1 sent. Owner provided E&S plan to District.
2. One on-site inspection, Complaint, Pocono Paintball Asylum/Martinell (Pocono) - Owner removing dead ash trees. No earth disturbance. Contacted complainant.
3. One on-site inspection, Complaint, Bohdal/Top Hat Tree Service (Paradise) - Trees and stumps stockpiled on site, area disturbed. Small area of wetland filled. IR 1 sent with NOV, 105 IR sent.
4. One on-site inspection, Complaint, Former Summit Resort Demolition/Possinger (Pocono) - Work completed last fall. Vegetation established along stream area. Concrete rubble remains stockpiled. Contacted owner. No violations.
5. Three on-site inspections, Multiple Complaints, 862 Greenview Drive/Earth Efficient (Hamilton) - Stabilization of fill not being implemented. Fill slopes eroded, BMPs require maintenance. IR 38 sent. Follow up reveals no BMP maintenance occurring. Third inspection reveals BMPs not maintained, fill ongoing without stabilization. IR 39 sent with CN w/ request for compliance plan.
6. Two on-site inspections, Complaint, VanLauren Properties at McIlhaney (Chestnuthill) - Multiple buildings replaced or expanded with associated earth disturbance. Former ponds rehabilitated along with an intake channel off of McMichael Creek. Fill placed in wetland. Earth disturbance over 1 acre with no NPDES permit. No E&S plan developed/BMPs implemented. IR 1 sent with NOV. 105 IR sent. DEP/MCCD met with owner to determine restoration requirements. Chapter 105 violations referred to DEP, USACE and PAFBC.
7. One on-site inspection, Complaint, Gemma Hobby Farm (Coolbaugh) - Several animals on site in pen near stream. No stream access by animals. Owner does not have written Manure Management Plan. Ag IR 1 sent. MCCD working with owner on MMP requirement.
8. One on-site inspection, Complaint, Desouza Wetland Encroachment (Pocono) - Owner cleared and grubbed wetland using machine without 105 authorization. 105 IR sent. Owner agreed to restore. Chapter 105 restoration letter sent.
9. One on-site inspection, Technical Assistance, 358 Warner Rd/APP Realty/Panczack (Pocono) - Owner requested MCCD/DEP "fix" river flooding. Floodway and Floodplain regulations and management were provided along with jurisdictional agencies for required permitting. Site remains in violation for placement of fill without stabilization and an unstable dam at the pond outlet. Follow up scheduled with DEP.
10. One on-site inspection, Follow-up, 2509 Center St. Wetland Fill/Benami (Smithfield) - Met with new owners to review scope of wetland fill removal, BMP and stabilization requirements for removal of fill placed by prior owner.
11. One on-site inspection, Final, PPL Siegfried Jackson #1 and #2 138 kv Line/ IB Abel (Jackson, Chestnuthill and Polk) - All disturbed areas onsite have achieved permanent stabilization and all temporary E&S BMP's

have been adequately removed. Site is currently in compliance. IR 5 sent with Notice of Termination acknowledgement.

**The above OSI included 14 Inspections on 11 Sites under Pa Code Title 25 Chapter 102 and/or 105 regulations;**

- 10 Sites were Complaints;
- 3 Notice of Violation or Compliance Notice sent or pending;
- 1 Sites were referred to DEP or appropriate authority.
- 1 Sites were conducted as technical assistance

**II. WATERSHED SPECIALIST REPORT**

- Helped to prepare MS4 webinar series with BWA, PEC and American Rivers. Attended 3 prep/ follow up zoom calls for each webinar. Watched presentation 1 and 2 and participated in Q&A session as panelist. Presented for webinar 3.
- Attended MCCD Monthly Board Meeting.
- Coordinated with MCPC and MCCD on continuation of Water quality study.
- Attended the Lake Wallenpaupack monthly meeting.
- Attended the Tobyhanna Creek/ Tunkhanock Creek Monthly meeting.
- Participated in Zoom call with Master Watershed Stewards to review and comment on a presentation they were preparing.
- Provided support to Watershed Coalition of the Lehigh Valley for a PEC Pocono Forest and Waters grant application for watershed mapping display project they are applying for. Coordinated with participating watershed groups on interest and support of this project and prepped letter of support for MCCD board review. Helped to write a portion of the grant application and reviewed grant before submittal.
- Began reviewing GIS BMP database and attended internal planning meeting to discuss the process and goals for final product.
- Attended 3 Riparian Forest Buffer Webinars.
- Prepared and submitted Quarterly Conservation District Watershed Specialist Report.

**III. AGRICULTURE**

**Act 38**

- Quarterly Reports - Q1
- Email CAO operator for record keeping files to complete alternative status review
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- Completed NMP certification of payment form, sent to SCC/  
[raepwaterprograms@pa.gov](mailto:raepwaterprograms@pa.gov)
- Email to NRCS/SCC to look for potential funding sources to build a manure storage for CAO operaton
- Prep for CAO alternative review -Pleasant Ridge
- Email to CAO operator for request to send manure records starting with 2020 CY.
- Email SCC with question to verify whether a manure analysis needs to be on record for operations.

- Email SCC about CAO potential violations and recommended timeframes
- Reviewed updated information on completing NBS- Option 3
- Performed alternative status-review for Pleasant Ridge via operator records and phone interview
- Emailed CAO operator manure export record sheet for use in upcoming crop years
- Email SCC for clarity on section of status-review inspection report relating to NBS and record keeping
- Created updated list of Nutrient Management Specialists that service Monroe County
- Sent out letter 4.A CAO out of compliance, with copy of certified Nutrient Management Specialists
- Created list of required equipment to make MCCD Biosecurity Kit
- Updated PracticeKeeper with current status review information
- Email request to CAO operator for record keeping forms to review for alternative status review
- Phone call with CAO operator - Northridge Equestrian to schedule on-site status review inspection
- Phone call with CAO operator - Mt. Creek Riding Stables to schedule on-site status review inspection
- Phone call with CAO operator - Bushkill Stables to schedule on-site status review inspection
- Read Act 38 Newsletter
- Prep for on-site Status Review of M.C. CAO
- Performed on-site status review of CAO Mt. Creek Riding Stables. Operation in compliance.
- Dropped of manure sampling kits to two M.C. CAOs
- Sent out Satisfactory status review follow up letter for Mt. Creek Riding Stables.
- Prep for on-site status review of M.C. CAO
- Phone call with SCC with questions about how changes in a CAO will effect compliance and whether the changes result in the need for a plan amendment.
- Performed on-site status review of CAO Northridge Equestrian. Operation in non-compliance.
- Prep for on-site status review of M.C. CAO.
- Phone call with CAO operator informing MCCD that township will be calling to confirm operation in compliance with regulations.
- Performed on-site status review of CAO Bushkill Riding Stables. Operation in compliance.
- Sent out letter 4.A CAO out of compliance for Northridge Equestrian.
- Send out satisfactory status review follow up letter for Bushkill Riding Stables.
- Reviewed Act 38 timeline from Act 38 Administrative Manual for sending notices of needed plan renewals.
- Updated PracticeKeeper with recent status review updates
- Email SCC status review letter and inspection reports for 2 CAOs
- Email SCC answering status of sending notification letters for plan renewal and internal plan during interim with no Ag technician.
- Email SCC brief overview status of each CAO in Monroe County

## Manure Management

- Email with M.C. resident about manure management plans required for chickens, sent MMP guide along with key information to include in plan.
- Webinar: Precision Technologies for Managing Manure
- Worked with MCCD staff on Ag complaint - due to safety precautions Ag tech did not perform initial inspection.
- Review of MMP for M.C. resident looking to have chickens, email with suggestions and questions for corrections.
- Phone call with owner of small hobby farm to discuss requirements for a written MMP, and requested MMP be submitted to MCCD for review. Current plan in existence, but not written.

## General Agriculture Tasks

- Reached out to the Monroe County Ag committee to check in and see if they needed any assistance or resourced during COVID-19.
- Contacted Monroe County farmer to re-schedule farm visit due to safety precautions for COVID-19
- Prepped for Ag Tech basic training by downloading agenda, updated presentations, & reviewed presentations provided in binder
- Registered for Penn State online class: Forage Weed Management
- Penn State Webinar - Understanding Horse Farms: Weed Management, Toxic Plants, & Manure Management
- Attended Ag Conservation Technical Training Basic Level I (Bootcamp) - training presented by NRCS and PACD via webinars
- Webinar: PASA COVID-19 Financial Assistance for Small Business and Farms
- Phone call with M.C. farmer for updates on project in ag field
- Looked into PennVest different funding options (non-point source Ag BMPs) for manure storages
- Phone calls to M.C. farmers to see if they needed any resources or information about COVID-19 and agriculture
- Penn State Webinar - Understanding Horse Farms: NRCS Technical Training: BMPs for the Horse Farm
- Email NRCS for update on AgLearn access
- Read article sent from SCC on Occasional Tillage
- Webinar: Considerations for Landspreading Milk
- Phone call with M.C. farmer to discuss weed management in hay fields and herbicide recommendations for hay fields and oat crops.
- Email M.C. farmer with recommendations for oat crop herbicides including timing and rates.
- Created Facebook group page for Monroe County Farmers
- Email townships with agriculture PDF resource document provided by USDA for technical, financial, and resource information
- Updated DEP Ag Inspection form to include MCCD information
- Post to Ag Facebook group - information about the CARES act with article published originally by Penn State Extension
- Worked with administrative coordinator on Conservation Farmer of the Year signage.
- Worked with engineering firm to answer questions about crop rotation, field boundaries, soil loss calculations when creating Ag E&S plan
- Post to Ag Facebook page: shared PASA Facebook post about EIDL loans available for farming
- Post to Ag Facebook page: what type of information would members like to see posted on page

- Provided technical assistance to engineering firm while creating Ag E&S plan, explaining how to add crops into PAOneStop and what types of tillage and crops should be used based on details provided to engineer.
- Updated chronology of Ag operation that has issues with erosion and excessive soil loss. Operation part of larger site and project.

#### **IV. DIRT AND GRAVEL/LOW VOLUME ROADS**

- Prepared and submitted quarterly report to SCC.
- Attended 5 CDGRS/SCC webinars.
- Updated eligible entities on training cancellations and Covid19 operating protocols.
- Worked with 2 municipalities on application preparation.
- Received 1 LVR application for review.

#### **V. MISCELLANEOUS**

- 3 webinar trainings, Belgard pavers, Profile geosynthetics, BWA green infrastructure.
- 2 meetings on MCCD ADA Ramp - advance design for budget estimate
- Attended Webinar on Porous Pavement, Relining Storm pipes and (3) Webinars on MS4 requirements.
- Prepared Instructions on Google Drive use for File Transfer
- Working, Learning and setup of Blue Beam Software for electronic plan reviews.
- Attended DEP webinar on 105 ePermitting.
- Attended webinar on MS4 implementation.
- Assisted in development of educational pond video
- Coordinated with MCCD staff members on performing the 2020 Water Quality Study with MCPC
- Completed multiple trainings on the Clean Water Academy as it relates to Chapter 102 program updates
- DEP Environmental Education Grant awards are delayed due to COVID-19
- Created MCCD SLF Management Plan
- Attended DEP weekly COOP COVID meetings via Skype
- Attend PA Open Records meeting on COVID Sunshine Act & RTK operations
- Continue to work with DM and support staff on remote protocols
- Assist staff in obtaining files, scheduling office time, obtaining email addresses and sending email or other correspondence as needed
- Facilitate all conference calls with public etc. (preaps, etc.)
- Process check on submittals assist staff as needed with Access
- Enter permits, copermittees and NOTs into ICIS
- Record rain gauge info
- Respond to complaints
- Prepare referrals to outside agencies and coord w municipalities
- GIS PCSM database QC and assist coordination on creation w MCPC
- Continue to monitor environmental bills in State and House
- Growing Greener Sand Spring grant reimbursement and payments
- Quarterly 102/105 and monthly reporting to Bd and DEP greenport
- PA Bulletin online