



MONROE COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES
May 19, 2022

MEMBERS PRESENT: Bob Armstrong, Sharon Laverdure, Roger McFadden, Chuck Gould, Donna Foulk and Brian Winot.

DISTRICT STAFF: Kristina Heaney, Roger Spotts, Lori Kerrigan, John Motz, Drew Wagner, Barbara Bistras, David Lucykanish, Steven Baade, David Hooker, Mike Wilk and Jenna Nalaschi.

Cooperating Agencies: Carl DeLuca Caitlin Skibiel-DEP, Jay Grobelny-Riley & Company, Jennifer Mathews-NRCS.

PUBLIC: Charley Silfee, Charles Silfee, Sue Eden, Jack Fossett.

Bob Armstrong called the meeting to order at 8:00 am.

Public Comment-none,

Board Meeting Minutes: Bob Armstrong asked for approval of the April 21, 2022 board meeting minutes.

A motion was made by Brian Winot, seconded by Roger McFadden, to approve the April 21, 2022 board meeting minutes. Motion carried.

2022 Audit Report: A motion was made by Chuck Gould, seconded by Roger McFadden, to approve the 2021 Draft. Motion carried.

EE Report: A speech was given by Sue Eden, a member of the Becker Family, to present the Becker Scholarship Award. The award was presented to Charley Silfee, a senior at Evergreen Community School. Roger provided his report to the board. He shared that the Environmental Education staff has returned to a pre-pandemic schedule. Roger stated there are new school districts scheduling programs. He explained that there have not been any issues with transportation. Roger shared that there are six conservation campers signed up and there is still room for more participants. He explained that there has been a lot of advertising for conservation camp at various events as well as social media. Roger shared with the board that Conservation Camp will be held at Stony Aces and will run from July 16th to July 23rd, 2022.

Tech Report: Lori Kerrigan provided her report in the board packet. She stated that April and May have been very busy months for the technical staff. Lori shared that there has been several internal Act 167 meetings. She also mentioned that herself and a few district staff members attended the Commissioners meeting. Lori explained that the resolution for Act 167 was passed, but there are still a few counties involved such as Carbon, Wayne and Pike counties that are finishing up with their resolutions. Lori explained that the Dirt & Gravel Low Volume Roads program along with the Agricultural programs have been going strong. Lori shared that there have been a number of pre-construction meetings along with complaints that the technical staff is attending to. Lori provided the board with a change request for Rutledge contract on the Growing Green Grant for the Sand Spring Run Project. Lori explained that this change was required due to springs encountered on the site and was received by B&L and internally to remove additional material to alleviate the seepage and instability issues at the site.

A motion was made by Sharon Laverdure, seconded by Brian Winot, to approve the \$132,800.00 change request for Rutledge contract to install a toe drain and remove 6100 cy additional material from the banks for the Sand Spring Run project. Motion carried.

District Managers Report: Kristina provided her report in the board packet. Kristina explained that there are some plans in place for the clean fill issue that the county and neighboring municipalities have been encountering. She stated that the District is continuing to move forward to alert the public, to make sure they become more knowledgeable on clean fill. She shared with the board that the District had received a Spotted Lantern Fly Grant from the Department of Agriculture. Kristina explained that there have been Spotted Lantern Fly kits put together for each municipality in order to help and educate the public on the issue of Spotted Lantern Flies.

A motion was made by Brian Winot, seconded by Roger McFadden, to approve the 2022 Strategic Plan. Motion carried.

Dirt & Gravel Low Volume Roads: John Motz provided a brief update on the Dirt and Gravel Low Volume Road Program. He shared with the board that the QAB had met on May 5, 2022. He explained that the program had their audit from the SCC and the Center for Dirt and Gravel Road Studies. He stated that a draft of the report will be sent out to the board for comment, before it is sent back to the SCC for finalization.

LVR: Park Lane Extension Request

Pocono Township requested additional time to complete the Park Lane stream crossing. They plan to start the work the week of June 6, so to allow sufficient time to complete the paperwork and not need any additional extensions, they are requesting an extension until June 1, 2023. A motion was made by Sharon Laverdure, seconded by Brian Winot, to approve Park Lane Pocono Township's extension. Motion carried.

D&G Polk-Township Hell Hollow DSA

A motion was made by Roger McFadden, seconded by Brian Winot, to approve Polk Township's grant application in the amount of \$89,440.00 for the Hell Hollow DSA application. Motion carried.

D&G Brady's Lake Rd Selfice Swamp N&S DSA 2023

A motion was made by Roger McFadden, seconded by Sharon Laverdure, to approve the PA Game Commission's grant request in the amount of \$61,000.00 for Brady's Lake Rd, Selfice Swamp DSA project. Motion carried.

LVR: Polk Township Whitey B Road Stream Crossing

A motion was made by Roger McFadden, seconded by Donna Foulk, to approve the Polk Township's Whitey B Road stream crossing in the amount of \$180,000.00. Motion carried.

Committee Meeting Reports:

A motion was made by Roger McFadden, seconded by Sharon Laverdure, to approve the April 21, 2022 Budget and Finance Committee Meeting Minutes. Motion carried.

A motion was made by Brian Winot, seconded by Roger McFadden, to approve the April 21, 2022 Conservation Education Committee Meeting Minutes. Motion carried.

A motion was made by Roger McFadden, seconded by Sharon Laverdure, to approve the No-Till Drill Program. Motion carried.

Financial Report:

Invoice Lists for May 18, 2022:

A motion was made by Roger McFadden, seconded by Brian Winot, to approve the invoice list as of May 18, 2022. Motion carried.

Balance Sheet as of 4/30/2022:

A motion was made by Roger McFadden, seconded by Chuck Gould, to approve the balance sheet for 4/30/2022. Motion carried.

2021 Year-End Financial Report:

A motion was made by Brian Winot, seconded by Roger McFadden, to approve the 2021 Year-End Financial Report. Motion carried.

ESSA Money Market Account:

A motion was made by Roger McFadden, seconded by Sharon Laverdure, to close MCCD's EESA Money Market Account with funds to be transferred to First Northern Bank and Trust. Motion carried.

Out of County Travel:

A motion was made by Roger McFadden, seconded by Chuck Gould, to approve out of county travel. Motion carried.

Bob Armstrong adjourned the meeting at 10:04 am.

Respectfully Submitted,

Jenna Nalaschi
Office Assistant Sr.

**THE NEXT MCCD BOARD OF DIRECTORS MEETING WILL BE HELD ON THURSDAY,
June 16, 2022 AT 8:00 AM at the Monroe County Conservation District**