



MONROE COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES

November 21, 2019

MEMBERS PRESENT: Bob Armstrong, Charlie Garris, Chuck Gould, Roger McFadden, Pat Ross, and Randy Rice

DISTRICT STAFF: Barbara Bistrais, Emily Paul, Roger Spotts, and Lori Kerrigan

ASSOCIATE DIRECTORS: John Lyman

COOPERATING AGENCIES: Jennifer Matthews, NRCS, Garrett Beers, DCNR

PUBLIC: Jack Fossett, Resident; Craig Todd, Resident; Paula Heeschen, BWA; Mackenzie Strunk, Representative Brown; Fran Ferrari, BWA; Rodney Stark, Trout Unlimited; Amalia O'Brien, Tobyhanna Army Depot, Orianna Richards, Resident

Pat Ross called the meeting to order at 8:00 am.

Roll Call

Board Members Present:

Charlie Garris
Roger McFadden
Bob Armstrong
Chuck Gould
Pat Ross
Randy Rice

Pat Ross called the meeting to order at 8:00 am.

Public comment: Orianna Richards asked for a moment of silence for Karen Boyle. Roger Spotts talked about Karen's life and passing and a moment of silence was had for her and Elaine Gould.

Executive session to discuss personnel and legal issues began at 8:02AM, and returned at 8:12AM.

Pat asked for approval of the October 17, 2019 Board Meeting minutes. Chuck Gould made the motion, Charlie Garris seconded the motion, motion carried.

Technical Report: Lori Kerrigan reviewed the technical report for the month of October. We had one individual permit that was issued in Smithfield Township. One Record of Decision went up to DEP. There were five Notices of Termination that were submitted. We've been sending out letters as projects get close to permits expiring. We've gotten a lot of responses from that, either renewal of permits, or notice of termination for the project. Pre-application meetings are starting to pick up this time of the year. We have had seven pre-application meetings. Lori gave an update from Amber on the Spotted Lanternfly Grant. The grant total was \$55,000 for 2020, and the goal for the money will be treatments. The farmer's breakfast is scheduled for January 17th, 2020 at the Chestnuthill Diner. The Ag Banquet is scheduled for February 1st, 2020. Lori gave a brief update on the clean fill issue. There was a public notice in the PA Bulletin on November 2nd stating that there are amendments being made and they are under public comment. Some of the amendments include: stepwise procedure to making fill determinations and requirements for filling out the forms and receiving approvals prior to the transportation to another site to make sure that the fill is clean. If anyone wants to make comment on the information in the PA Bulletin, they can send Lori an e-mail or contact DEP directly. Discussion was held on clean fill and reporting.

EE Report: Roger reviewed the Environmental Education report for the month of October. Fall school programs are finishing up and we are transitioning to winter programs. The staff is looking at updating some of the school programs. We try to do that every few years to make sure that they are current. We have the photo contest winners selected, and calendars will be available for sale soon. This year had more submissions for the photo contest than previous years. The Penn State Extension received a grant for a farm to school program which deals with using local food in local school cafeterias. Some of the local schools already participate, but they are trying to make it countywide. We will be involved in the educational end of the program.

District Managers Report: Adam has extended his stay at the District until December 20th, however, he was not present at the meeting.

Financial Report:

Financial Statement/Balance Sheet: A motion was made by Bob Armstrong and seconded by Chuck Gould to approve the Financial Statement/Balance Sheet as of October 31, 2019 as presented, motion carried.

Invoice Lists: A motion was made by Chuck Gould and seconded by Bob Armstrong to approve the invoice lists as presented, motion carried.

Other Business:

Out of County Travel: A motion was made by Chuck Gould and seconded by Roger Mcfadden to approve the out of county travel as presented, motion carried.

Requests to be appointed associate directors for 2020: Each candidate was moved and seconded, and a roll call vote was taken. All will be appointed January 2020. The following table reflects the results:

	Moved	Seconded	Charlie	Roger	Bob	Chuck	Pat	Randy
John Lyman	Chuck	Bob	Yes	Yes	Yes	Yes	Yes	Yes
Edith Stevens	Bob	Charlie	Yes	Yes	Yes	Yes	Yes	Yes
Craig Todd	Chuck	Randy	Yes	Yes	No	Yes	No	yes
Amalia O'Brien	Chuck	Charlie	Yes	No	Yes	Yes	Yes	Yes
Brian Winot	Chuck	Bob	Yes	Yes	Yes	Yes	Yes	yes
Brendon Carroll	Pat	Charlie	Yes	Yes	Yes	No	Yes	No

Cooperating Agency Reports:

NRCS: – Will be working on a new ranking system. We will hopefully start ranking our applications for this fiscal year, hopefully by January or February so we can start contracting.

DCNR: Treated ash trees for ash-borer. Spotted Lantern Fly is definitely expanding the county. Timber sales will help meet wildlife habitat and timber allocation goals.

Lori wanted to call attention to a few things on the DEP report. All Chapter 105 reviews for PennDOT projects will be reviewed by DEP. This causes concern for the District because we are the first line of defense if there is an issue. We are going to try to coordinate with DEP to at least receive a copy of the plans and permits. The E&S Agricultural Manual was released October 2nd, 2019. Agricultural sites are usually handled differently than regular construction sites.

Meeting adjourned at 8:33 am by Pat.

Respectfully submitted,

A handwritten signature in cursive script that reads "Emily Paul".

Emily Paul
Office Assistant, Senior

**THE NEXT MCCD BOARD OF DIRECTORS MEETING WILL BE HELD ON THURSDAY,
DECEMBER 12, 2019 AT 8:00 AM AT THE STROUDSMOOR INN
STROUDSBURG, PA.**