



**MONROE COUNTY CONSERVATION DISTRICT BOARD MEETING MINUTES**

**October 17, 2019**

**MEMBERS PRESENT:** Bob Armstrong, Charlie Garris, Dave Moyer, Chuck Gould,  
Roger McFadden, Pat Ross, and Randy Rice

**DISTRICT STAFF:** Adam Schellhammer, Barbara Bistras, Emily Paul, Roger Spotts,  
and Lori Kerrigan

**ASSOCIATE DIRECTORS:** John Lyman, Edith Stevens

**COOPERATING AGENCIES:** Ed Vinton, NRCS

**PUBLIC:** Drake Stinson, Borton-Lawson; Jack Fossett, Resident; Craig Todd, Resident;  
Paula Heesch, BWA; Mackenzie Strunk, Representative Brown; Fran Ferrari, BWA;  
Rodney Stark, Trout Unlimited; Amalia O'Brien, Tobyhanna Army Depot, Jeff Desind,  
Resident

**Pat Ross called the meeting to order at 8:00 am.**

**Roll Call**

**Board Members Present:**

Charlie Garris  
Roger McFadden  
Bob Armstrong  
Chuck Gould  
Pat Ross  
Randy Rice  
Dave Moyer

Executive session began at 8:00 AM for a personnel matter, and ended at 8:16 AM. Adam Schellhammer reported that this will be his last board meeting with the Conservation District. He explained that he has taken a position in New Zealand, and his last day will be November 15. He is thankful for his time spent at MCCD, and thanks the Board and staff for making it a special place to work. Pat reported that Roger Spotts will act as the Interim Executive Director until the Board finds a replacement for Adam. Pat asked for approval to

appoint Roger Spotts as Interim Executive Director. Chuck Gould made the motion, Charlie Garriss seconded the motion, motion carried.

**September Meeting Minutes Approval:** Pat asked for approval of the September 19, 2019 Board Meeting minutes. Bob Armstrong made the motion, Dave Moyer seconded the motion, motion carried.

**Technical Report:** Lori Kerrigan reviewed the technical site status report for the month of September. We received three new applications in September. We currently have 29 under review. Under the Chapter 102 program, there was one Record of Decision and one general permit that was issued. Under Chapter 105, there were two general permits, one for stream bank protection and one for a minor road crossing. Steven Baade passed his exam to become CPESC certified (Certified Professional Erosion and Sediment Control). It is a 5 hour exam that requires a lot of experience. It is a big undertaking and congratulations are in order. The Army Core of Engineers conducted a wetland disturbance training with the tech staff. A lot of sites that we see have the vegetation stripped; there are millings or soil over the top of them, so this training was beneficial.

**EE Report:** Roger reviewed the Environmental Education report for the month of September. We are in the middle of our Fall scheduling. We had to delay the trips into the Tannersville Bog due to the finding of a pheasant that died from Eastern Equine Encephalitis two and a half miles down Cherry Lane Road. DEP tested mosquitoes in the Bog, and they all came back negative. We didn't miss any school programs, but two public walks were cancelled due to the closing by the Nature Conservancy.

Roger met with DCNR about expanding the Meesing parking lot. The expansion will be about an eighth of an acre. This will help with maple sugaring days at the Meesing site.

The Kettle Creek Environmental Fund dinner was held in September at Trout Lake. We had 140 people in attendance which is up from the previous year. It was a successful dinner. This group helps pay for many of our environmental programs.

Bird seed sale pickup is Saturday October 26.

**District Managers Report:** Adam reviewed the District Manager's report for the month of September. We are doing more in depth Spotted Lantern Fly (SLF) surveys to dictate where funding will be allocated. We are looking to apply for \$185,000 for materials. Amber will be reaching out to all the municipalities if the townships want to take on treatment programs. Discussion was held on SLF reporting and life cycles.

We met with one of the Governor's regional representatives at the Pike County Conservation District with Michele Long. We explained the background of a Conservation District, what we do, and some of the programs that we run. We think that it will be a good partnership.



Pat asked about the ramp repair. Adam discussed the timeline for reposting the bidding for the project.

Discussion was held on review fees for the technical division.

### **Financial Report:**

Financial Statement/Balance Sheet: A motion was made by Roger McFadden and seconded by Bob Armstrong to approve the Financial Statement/Balance Sheet as of September 30, 2019 as presented, motion carried.

Invoice Lists: A motion was made by Chuck Gould and seconded by Roger McFadden to approve the invoice lists as presented, motion carried.

Donations: A motion was made by Bob Armstrong and seconded by Chuck Gould to accept the Donations as presented, motion carried.

### **Other Business:**

Out of County Travel: A motion was made by Chuck Gould and seconded by Bob Armstrong to approve the out of county travel as presented, motion carried.

Game Lands #38 engineer selection: We received 12 applications for Sand Spring Run. Our top five were Skelly and Loy, ECS Mid-Atlantic, Barton & Loguidice, Princeton Hydro, and BluAcres. Based on their scope of work and their willingness to work with us, we are recommending that the Board approves entering into contract negotiations with Barton & Loguidice. Their initial contract was \$59,200. We requested approval for a backup which would be ECS Mid-Atlantic. Their original contract amount was \$96,000, which was outside of our grant scope, but they included a lot of funding that the Game Commission is going to take care of. This will make their estimates closer to the mid-\$70,000 range. A motion was made by Roger McFadden and seconded by Charlie Garris to approve Barton & Loguidice for the Game Lands #38 engineer with ECS Mid-Atlantic as a backup, motion carried.

Holiday Luncheon: The Holiday Luncheon will be on December 12<sup>th</sup>. It will be held at the Stroudsmoor Inn and invitations will be sent out. There was a \$2 increase this year making the cost \$26 per person. A motion was made by Charlie Garris and seconded by Roger McFadden to approve the Holiday Luncheon as presented, motion carried.

**Cooperating Agency Reports:**

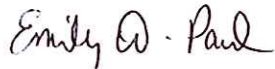
NRCS - Ed Vinton called attention to CREP (Conservation Reserve Enhancement Program) applications which are currently being accepted for Monroe County. Round one deadline for Environmental Quality Incentives Program (EQIP) applications is October 18. They are looking at getting a Growing Greener grant together for the Lackawanna, Pike, and Monroe counties to assist funding comprehensive nutrient management plans. The plans are a requirement for the livestock EQIP program. This grant would pay for the nutrient management plans for the producer.

Rep. Brown's office - Mackenzie Strunk reported that she has not received an official report regarding Senate Bill 619. She has been working with her counterpart in Harrisburg. The bill, in a sentence, is to give DEP the power to define and create more objective standards, from their interpretation. She will share the official report when she receives it.

**Public Comment:** None

**Meeting adjourned at 8:57 am by Pat.**

Respectfully submitted,



Emily Paul  
Office Assistant, Senior

**THE NEXT MCCD BOARD OF DIRECTORS MEETING WILL BE HELD ON THURSDAY,  
November 21, 2019 AT 8:00 AM AT THE MONROE COUNTY CONSERVATION DISTRICT  
OFFICES  
STROUDSBURG, PA.**