

**TECHNICAL REPORT**  
**Board of Directors Meeting, June 2020**

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The following correspondence, calls and meetings include consultation with applicants to expedite permit processing, technical assistance and consultation to uphold Chapter 102 and 105 compliance in accordance with MCCD delegation:

<b>Chap. 102/NPDES</b>	May		Quar
	<b>MCCD:</b>	<b>PennDOT:</b>	
Telephone Calls:	99		4
Meetings:	52		1
Staff Meetings:	63		2
Gen Corr:	414		20
Applications Received:	8		0
Processed Incomp. GP Applications:	0		0
Processed Comp. GP Applications:	0		0
Processed Incomp. Ind. Permit Apps:	3		0
Processed Comp. Ind. Permit Apps:	3		0
Processed Incomp. ESCGP Apps:	0		0
Processed Comp. ESCGP Apps:	0		0
Applications Withdrawn:	1		0
Drafted DEP Withdrawl letters:	1		0
Authorized General Permits:	0		0
Issued Individual Permits:	4		0
Processed Minor Modifications:	1		0
Prepared Minor Mods for DEP:	0		0
Completed Records of Decision:	0		0
Completed RODs for Minor Modification:	2		0
Processed Co-Permittee Applications:	5		0
Processed Transferee Applications:	0		0
Reviewed Notices of Termination:	0		0
Acknowledged Notices of Termination:	0		0
Reviewed Co-Permittee Release of Liability:	0		0
Acknowledged Co-Permittee Release of Liability:	0		0

	<b>Plan Reviews:</b>	<b># of sites:</b>
Post Construction Stormwater Management:	16	0
Erosion Sediment Control:	14	1

<b>Above meetings included:</b>	<b>MCCD:</b>	<b>PennDOT:</b>
Pre- Application Meetings:	13	0
Buffer/Act 162 Meetings:	0	0
Plan review meetings:	12	0
PDG meetings with DEP:	0	0
Elevated Review meetings:	0	0
Pre-Construction meetings:	2	1
Technical Assistance Calls:	11	0
Tech/compliance assistance meetings:	11	0

<b>Above staff meetings included:</b>		
Meetings to discuss PCSM issues with P.E.:	19	2
P.E. technical assistance meetings to the tech staff:	16	2

### **Chapter 105 Activities:**

Telephone Calls:	30	0
Meetings:	4	0
Staff Meetings:	15	0
Gen Corr:	67	0
Received GP Applications:	1	0
Reviewed GP Applications:	2	0

### **Acknowledged GPs:**

GP-1:	0	0
GP-2:	0	0
GP-3:	0	0
GP-4:	0	0
GP-5:	2	0
GP-6:	0	0
GP-7:	0	0
GP-8:	0	0
GP-9:	0	0
GP-10:	0	0

Withdrawn GP applications:	1	0
Transferred GP applications:	0	0

**The above included:**

Technical Assistance Calls:	17	0
Meetings:	4	0
#105 Site Visits	6	0

**Dirt and Gravel/Low Volume Roads:**

Meetings:	2
Phone calls:	8
General Correspondence:	15
Site Inspections:	2
Quarry visits:	0
Staff Meetings:	3

**I. CHAPTER 102 AND 105 PA DEP DELEGATION AGREEMENTS**

**ON-SITE INSPECTIONS/COMPLAINT HANDLING**

1. One on-site inspection, Follow-up, 108 Sellersville Drive (Middle Smithfield) - Chapter 105 violations adequately restored. Stabilization still needed for Chapter 102 work. Voluntary restoration agreement follow-up sent with Chapter 102 IR 2.
2. One on-site inspection, Complaint, 1254 Blackberry Road- Locust Paradise (Tobyhanna) - E&S BMP's not adequately maintained and stabilization not performed onsite. IR 7 sent.
3. One on-site inspection, Follow-up, 2205 SR 209 Parking Expansion (Chestnuthill) - BMP's not implemented onsite, stabilization not performed and fill within wetlands not removed as previously requested. Chapter 102 IR 2 and 105 IR 2 sent.
4. One on-site inspection, Complaint, Zaimov Residential Dwelling (Stroud) - Stabilization performed to approximately half of the site. BMP maintenance needed. IR 4 sent.
5. One on-site inspection, Follow-up, 862 Greenview Drive/ Earth Efficient (Hamilton) - E&S BMP's not adequately being maintained as previously requested. Stabilization not adequately performed onsite with accelerated erosion occurring. Site is currently in violation. IR 40 sent with Notice of Violation. Compliance meeting held; Corrective Action Plan developed.
6. One on-site inspection, Complaint, Ahnert Soil Processing Yard SR 209 (Middle Smithfield) - E&S Plan not developed and E&S BMP's not installed. IR 1 sent.
7. One on-site inspection, Complaint, Alves Wetland Trenching (Hamilton) - Trenching performed through wetlands without 105 authorization. Owner agreed to voluntarily restore the impacted 105 areas. Chapter 105 IR 1 sent with voluntary restoration agreement letter.
8. One on-site inspection, Follow-up, Darco- Bridge Side Drive (Middle Smithfield) - E&S BMP's partially installed onsite with vegetation becoming well established. Chapter 105/404 coordination with DEP, USACE, PAFBC for restoration plans and permitting.
9. One on-site inspection, Follow-up, Diaz Driveway and Parking Lot (Middle Smithfield) - E&S BMP's inadequately installed onsite and stabilization not performed. IR 2 sent.
10. One on-site inspection, Complaint, Dragomire Campsite SR 115 (Tunkhannock) - E&S Plan not developed and E&S BMP's not implemented onsite. IR 1 sent. Coordination with municipality.
11. One on-site inspection, Routine, Hirshland Commercial Development/ Kobalt (Mt. Pocono Borough) - Contractor working out of sequence. E&S BMP's not adequately installed. Impacts performed to protected PCSM BMP's. Site is currently in violation. IR 3 sent with Notice of Violation.
12. Two on-site inspections, Complaint, KOA East Stroudsburg (Middle Smithfield) - Fill observed within onsite wetlands and trenching performed through onsite wetlands/ channel with spoil side cast into onsite wetlands. Chapter 102 stabilization issues. Chapter 102 IR 3 and Chapter 105 IR 3 sent. Follow-up: Inspection performed with PA DEP and US ACOE. DEP and US ACOE Voluntary restoration agreed to by property owner. No MCCD correspondence sent.
13. One on-site inspection, Complaint, Kobalt New Yard Construction- SR 196/ Kobalt (Coolbaugh) - Approximately 1.4 acres of earth disturbance performed from placement of fills and application of millings. NPDES permit not obtained, E&S Plan not developed and E&S BMP's not implemented onsite. Site is currently in violation. IR 1 sent with Notice of Violation. Compliance meeting held; Corrective Action Plan developed and

- Administrative NOV to be sent; Administrative conference to be held along with 2 other sites with same contractor.
14. One on-site inspection, Complaint, Kobalt Pocono Summit Stockpile/ Kobalt (Tobyhanna) - Stockpile/ lay down area at approximately 1.9 acres of earth disturbance. NPDES permit not obtained and E&S BMP's not implemented onsite. Site is currently in violation. IR 1 sent with Notice of Violation. Corrective Action Plan developed and Administrative NOV to be sent; Administrative conference to be held along with 2 other sites with same contractor.
  15. One on-site inspection, Complaint, Mauro Wetland Fill/ Kobalt (Smithfield) - Additional fill brought onsite without E&S BMP Implementation. MCCD awaiting resubmission of E&S Plan. Site is currently in violation. IR 3 sent with Notice of Violation. Corrective Action timelines agreed to and Administrative conference to be held along with 2 other sites with same contractor.
  16. One on-site inspection, Follow-up, Kroucher Road Yard Regrading (Jackson) - Silt fence installed but adequate stabilization not performed. IR 2 sent.
  17. One on-site inspection, Complaint, Leisure Lands Dam Maintenance (Middle Smithfield) - No observation of 102 or 105 impacts onsite. Site is currently in compliance. Chapter 102 IR 1 sent.
  18. One on-site inspection, Routine, Mountain Hollow/ JWS and DLP (Stroud) - Minor BMP repairs needed. Revised plans submitted to MCCD for review in accordance w/ Corrective Action Plan. IR 34 sent.
  19. One on-site inspection, Routine, New Ventures Park Lot 110 Construction/ ARCO, Muschlitz and Giroux (Tobyhanna) - Continued BMP failures with lack of adequate stabilization. Site is currently in violation. IR 68 sent with Notice of Violation.
  20. One on-site inspection, Routine, New Ventures Park Lot 110 Construction/ ARCO and Muschlitz (Tobyhanna) - Additional stabilization needed onsite. BMP's removed out of sequence. Site is currently in violation. IR 69 sent with Compliance Notice.
  21. Two on-site inspections, Complaint, Pocono Organics AG E&S and Timber Harvest/ Papillon & Moyer and Jacobs (Tunkhannock) - Field continues to lack adequate stabilization. BMP's failing and lacking required maintenance. Site is currently in violation. IR 5 sent with Notice of Violation. Follow-up: Seeding performed and vegetation becoming established. BMP's require modification/ repair. IR 6 sent. Ag compliance referred to DEP. Onsite meeting held with DEP, NRCS - Corrective Actions agreed to.
  22. Two on-site inspections, Routine, Pocono Organics NPDES/ Papillon & Moyer and Jacobs (Tunkhannock) - E&S BMP's failing with sediment deposition. BMP's require repair/ maintenance onsite. Stabilization not adequately performed. Site is currently in violation. IR 6 sent with Notice of Violation. Follow- Up: E&S BMP's repaired and stabilization being performed across the site. PCSM BMP not being maintained. IR 7 sent. Onsite meeting held with DEP.
  23. One on-site inspection, Complaint, PPL Siegfried Jackson Line Gilbert to Little Gap (Eldred and Polk) - Multiple areas along the ROW require over seeding to establish adequate vegetative cover. Additional BMP installations needed along steep section of access roads to control stormwater runoff. IR 5 sent.
  24. One on-site inspection, Routine, Tobyhanna MOB/ Papillon & Moyer (Tobyhanna) - Work currently occurring in accordance with interim E&S Plan. Site is currently in compliance. No IR sent.

25. One onsite inspection, Technical Assistance, 146 Camelback Rd. (Pocono) -Historic stormwater issues present. Provided technical assistance.
26. One on-site inspection, Complaint, PECCI, Addler(Jackson)- Potentially discharging waste water at contractors yard. No discharge activity noted.
27. One on-site inspection, Follow-up, Poc. Mtn. Vol. Fire Co./PMMAA Parking Expansion (Mt. Pocono) - Meadow areas slit seeded. Basin is dewatered at time of inspection. MCCD awaiting additional documentation for Corrective Action/CO&A with DEP. IR 9 to be sent.
28. One on-site inspection, Follow-up, Stiff Dirt Track (Paradise) - E&S plan submitted and approved. BMPs implemented on site, berm slopes vegetated. Dust management reviewed with owner. IR 2 sent.
29. One on-site inspection, Follow-up, Top Hat Tree Service/Bohdal (Paradise) - Met with operator and reviewed 102/105 requirements. No wetland fill on site. Disturbed area less than one acre. IR 2 sent.
30. Two on-site inspections, Follow-up, 2509 Center St. Wetland Restoration/Benami (Smithfield) - Several areas of fill remain. Second inspection reveals remaining fill is removed. Restoration letter sent.
31. One on-site inspection, Technical Assistance, 1730 Hemlock Rd. Stormwater (Pocono) - Owner concerned about Stormwater discharging across property. Provided Stormwater and erosion control information.
32. One on-site inspection, Complaint, Crescent Lake Walking Trail Drainage Improvements (Pocono) - Multiple turnouts installed on existing road used as walking trail around lake. Serval turnouts discharge to or near stream or lake. No stabilization implemented. Vertical side slopes on cuts. IR 1 sent.
33. One on-site inspection, Complaint, Leisure Lands Wetland Encroachment/LLCA (Middle Smithfield) - Small area of wetland dredged, trees removed from pool area with bank disturbance. Dredge material placed around wetland area. 105 Report sent.
34. One on-site inspection, Routine, Schoolhouse Estates/Classic Quality (Price) - Basin 1 deficiencies corrected. Basin 2 installed with correct outlet structure. Terminal apron needs adjustment. IR 17 sent.
35. One on-site inspection, Routine, Sanofi Flu Building/NSC/A. Scott (Pocono) - Flu building area reseeded week prior to inspection. Bank cuts on Contractor Lot walkway sloughing. Engineer working on solution. IR 13 sent.
36. One on-site inspection, Complaint, Nationwide Recycling (Pocono) - No earth disturbance on site. IR 1 sent.
37. Four on-site inspections, Complaint, Pocono Lawn and Landscaping (Pocono) - Fill placed in wetland. 105 IR sent. Restoration agreement sent. Three inspections on day of fill removal. Restoration Letter sent.
38. One on-site inspection, Technical Assistance, BCRA Tannersville Tanks/HRI (Pocono) - Met with owner, plan designer and contractor to review details of storm outfall, spoil sites and clearing sequence.
39. One on-site inspection, Follow-up, Split Creek Wetland Fill/Van Lauren Properties (Chestnuthill) - Coordinated wetland fill removal with DEP and PFBC officers along pond intake channel. Received interim E&S plan from engineer. Met with owner and engineer on plan and permit requirements for development of compliance action plan. CAP being implemented.
40. Two on-site inspections, Complaint, Cruz Wetland Fill (Smithfield) - Owner cleared slope for pool/landscaping without BMPs. Fill placed in several locations in toe of slope wetland complex. IR 1 and 105 report sent. Owner agreed to restore. Restoration coordinated with owner. Restoration letter sent. Owner to install E&S controls along perimeter of disturbed area.

41. One on-site inspection, Complaint, Honorowski Lot- Camelback Rd (Pocono) - Apparent disturbed area along stream was wood chips from stump grinding. Area of garage installation pad and driveway stoned. No violations. IR 1 sent.
42. One on-site inspection, Technical Assistance - Timber Rise, (East Stroudsburg) Site visit to potential project to discuss permitting options for road repairs to perform sewer testing for project.

**The above OSI included 47 Inspections on 42 Sites under Pa Code Title 25 Chapter 102 and/or 105 regulations;**

- 19 Sites were Complaints;
- 9 Notice of Violation or Compliance Notice sent or pending;
- 4 Sites were referred to DEP or appropriate authority.
- 4 Sites were conducted as technical assistance

## **II. WATERSHED SPECIALIST REPORT**

- Purchased and picked up materials for Multifunctional Riparian Buffer Project.
- Installed 46 trees and tree protection with staff assistance for the Sugar Hollow Natural Berry Farm Multifunctional Riparian Buffer.
- Prepared Midterm report for Sugar Hollow Natural Berry Farm Multifunctional Riparian Buffer.
- Prepared Spring Newsletter Article.
- Prepared spreadsheet outlining data structure for GIS database. Attended 2 meetings regarding GIS BMP Database.
- Prepared CDWS annual report and fourth quarter reimbursement.
- Sent letters of solicitation for the Pocono Stream Gage.

## **III. AGRICULTURE**

### Act 38

- Issued a Second Reminder to Update or Amend Your Current Nutrient Management Plan letter to CAO, 6/8/20.

### Manure Management

- Assisted S. Genna-Pocono Summit, with comments and completion on her Manure Management Plan, 5/14/20
- Provided four backyard animal operations with manure management manuals and informed them of the manure management regulations

### General Agriculture Tasks

- Inspected Borger Farm, Eldred Township-SLF
- Attended Pennsylvania Dept. of Agriculture Conference Call on Spotted Lanternfly, 5/20/20
- Pocono Organics, Technical Assistance Meeting, 5/28/20

## **IV. DIRT AND GRAVEL/LOW VOLUME ROADS**

- Prepared 2 contract amendments for time extensions.
- Performed vehicle maintenance and cleaning.
- Assisted 2 municipalities with application preparations.
- Attended 3 CDGRS/SCC/Industry Webinars.

## **V. MISCELLANEOUS**

- Prepared conference documents on two sites

- DEP Quarterly Engineers Conference Call
- Prepared Access Archiving Database and transferred project to new database
- Review of New DEP Spreadsheet for Permit Calculations
- Fulfilled 2 RTK requests
- Completed Water Quality Study with MCPC
- Prepared weekly activity reports for Board
- Reviewed and implemented CDC/PA DOH guidance for continuing operations during Covid 19 pandemic.
- Discuss new PCSM Spreadsheet with Design Engineer
- Discussion on Laser Level Type and Brand
- Discussion on Ramp Alternatives
- Discuss e-permitting with other Districts - send e-mail with tech recommendations
- Discuss clean fill requirements with Contractor - provided DEP contact for further assistance
- Discussion with IT about future needs for e-permitting and field inspections
- Technical assistance to Design Engineer regarding Riparian Buffers and Disturbance
- Technical assistance to a contractor for sizing Temp pipes for spanning a swale
- Technical assistance to BWA for the MHUMC Inf. Trench Design site meeting to shoot grades
- Assist developer with completing a co-permittee agreement form
- Phone call with Contractor to discuss revision to plans
- Conference call to resolve Twp and Dev stormwater basin issue
- GIS Discussion with MCPC
- e-permitting User Acceptance Training and Testing
- M CCD Ramp Survey and Design
- Google Drive Transfer/ Posting of Permit info for municipalities